



CITY OF COLLEGE STATION APPLICATION
FOR OUTDOOR GATHERINGS OF MORE THAN TEN (10) PERSONS

Application must be filed and received at least five (5) business days prior to the planned outdoor gathering at the City Manager's Office located at College Station City Hall. The Application may be submitted via e-mail, fax, mail, or in person.

Contact Information

Physical Address:	Mailing Address:	Phone: (979) 764-3509	E-mail:
1101 Texas Avenue	City of College Station	Fax: (979) 764-6377	cmo@cstx.gov
College Station, TX 77840	City Manager's Office		
	P.O. Box 9960		
	College Station, TX 77842		

Why must I submit an Application for Outdoor Gatherings of More than Ten (10) Persons?

On October 7, 2020, Texas Governor Abbott issued [Executive Order GA-32](#) relating to the continued response to the COVID-19 pandemic, which remains in effect until otherwise modified, amended, rescinded by the governor. Outdoor gatherings in excess of ten (10) people (excluding those listed in paragraphs 1, 3, or 4 of GA-32), occurring within the corporate limits of the City of College Station, must be pre-approved by the Mayor. Executive Order GA-32 supersedes [Executive Order GA-30](#), which was issued on September 17, 2020.

How do I submit an application for Outdoor Gatherings of More than Ten (10) Persons?

This form has been provided for your convenience. Please submit the form at least five (5) business days in advance of the date of the proposed event. The contact information for the City is listed above. The City will respond within three (3) business days when in receipt of the request.

Event Description

Promoter's name:

Promoter's address:

Promoter's phone number:

Promoter's email address:

Property owner's name:

Property owner's address:

Street address of event location:

Property description of event location:

Date(s) of gathering:

Time of event:

Number of persons expected to attend:

Type of event:

Health & Sanitation Compliance

Note: A "no" response does not disqualify an application, but is for informational purposes.

Will all participants be required to wear face masks?	Yes	No
Will hand sanitizer be available for participants?	Yes	No
Will participants be required to maintain the minimum standard of six (6) feet of social distancing?	Yes	No
If food and drinks are being provided at the event, will all recommended health and safety measures be adhered to in order to protect the participants?	Yes	No
Will readily visible signage be posted at the event to remind everyone of best hygiene practices?	Yes	No

Describe the measures you will take to obtain/record participants' contact information:

Describe the plan to notify participants in the event of possible exposure to COVID-19:

****PROMOTER IS RESPONSIBLE FOR MONITORING AND ADHERING TO ALL EXECUTIVE ORDERS ISSUED BY THE GOVERNOR OF THE STATE OF TEXAS.****

REQUESTOR'S SIGNATURE

DATE

REQUESTOR'S PRINTED NAME

To be completed by the City:

Approve

Deny

SIGNATURE

DATE