



2016 2017

APPROVED ANNUAL BUDGET



CITY OF COLLEGE STATION
Home of Texas A&M University®





CITY OF COLLEGE STATION
Home of Texas A&M University®

City of College Station, Texas Approved Budget for Fiscal Year 2017

October 1, 2016 to September 30, 2017

Principal City Officials, October 2016

Elected Officials

Mayor.....	Nancy Berry
City Council Place 1	Blanche Brick
City Council Place 2	Steve Aldrich
City Council Place 3	Karl Mooney
City Council Place 4/Mayor Pro Tem.....	John Nichols
City Council Place 5	Julie Schultz
City Council Place 6	James Benham

City Administration

City Manager.....	Kelly Templin
Deputy City Manager	Chuck Gilman
Assistant City Manager	Jeff Kersten
Assistant City Manager	Jeff Capps
Director of Planning and Development Services	Lance Simms
Director of Finance.....	Mary Ellen Leonard
Director of Public Communications	Jay Socol
Director of Water Services Department	David Coleman
Director of Electric Utility.....	Timothy Crabb
Chief of Police	Scott McCollum
Interim Fire Chief	Joe Don Warren
Director of Public Works	Donald Harmon
Director of Parks and Recreation	David Schmitz
Director of Information Technology	Ben Roper
Director of Human Resources	Alison Pond
Director of Community Services	Debbie Eller
Director of Economic Development.....	Natalie Ruiz
City Attorney	Carla Robinson
City Secretary	Sherry Mashburn
Internal Auditor.....	Ty Elliott



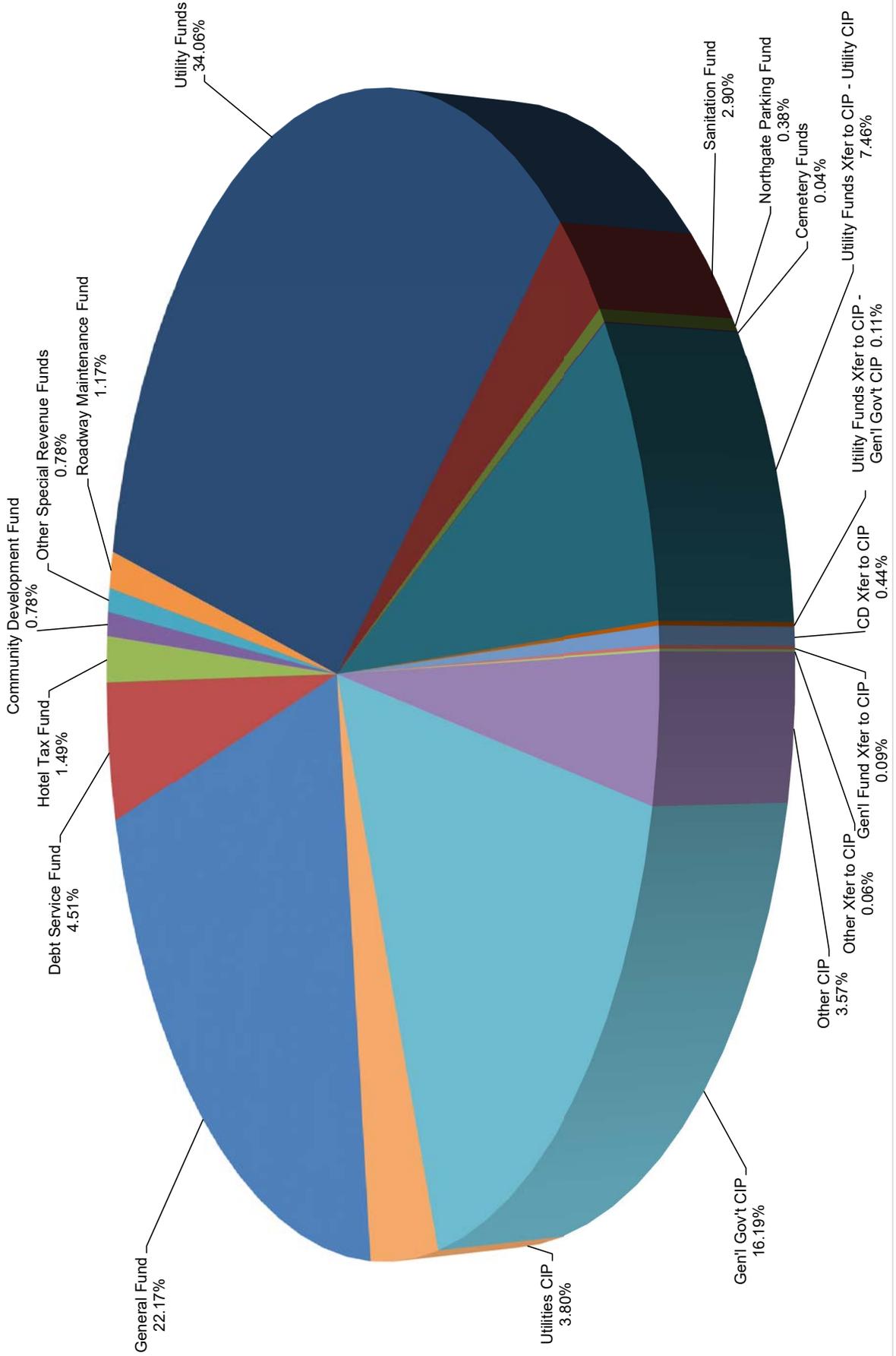
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City of College Station
Fiscal Year Comparison Summary

Fiscal Year 2016-2017 Approved Budget	FY17 Approved Total Funds Available	FY17 Approved Total Appropriation of Funds	Net Transfers	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 89,203,348	\$ 79,541,543	\$ (3,946,701)	\$ 75,594,842	0.43%
Debt Service Fund	19,044,873	15,369,282	-	15,369,282	18.00%
Economic Development Fund	1,546,958	870,339	(870,339)	-	N/A
Municipal Court Funds	1,053,586	263,563	-	263,563	-6.89%
Police Seizure Fund	78,079	20,000	-	20,000	0.00%
Utility Funds	145,559,039	116,151,900	-	116,151,900	2.85%
Sanitation Fund	11,389,769	9,872,971	-	9,872,971	11.69%
Northgate Parking Fund	2,151,965	1,290,517	-	1,290,517	-12.48%
Hotel Tax Fund	17,237,510	5,084,822	-	5,084,822	14.59%
Community Development Fund	261,930	2,652,874	-	2,652,874	93.62%
CD Local Fund	2,390,944	-	-	-	N/A
Wolf Pen Creek TIF	1,270,874	-	-	-	N/A
West Medical District TIRZ #18	680,482	-	-	-	N/A
East Medical District TIRZ #19	5,888	-	-	-	N/A
PEG Access Channel Fee Fund	709,973	143,640	-	143,640	10.65%
R.E. Meyer Estate Restricted Gift Fund	570,382	-	-	-	N/A
Insurance Funds	24,631,259	14,580,429	(14,580,429)	-	N/A
Utility Customer Service Fund	2,897,554	2,759,995	(2,759,995)	-	N/A
Internal Services Funds	16,334,879	8,072,998	(8,072,998)	-	N/A
Drainage Fund (O&M)	3,233,911	2,215,539	-	2,215,539	20.02%
Roadway Maintenance Fund	4,000,000	4,000,000	-	4,000,000	N/A
TX Ave Cemetery Endowment Fund	1,900,238	-	-	-	N/A
Memorial Cemetery Endowment Fund	1,097,813	144,750	-	144,750	479.00%
Memorial Cemetery Fund	1,674,508	258,705	(258,705)	-	N/A
Subtotal of Operations & Maintenance	\$ 348,925,762	\$ 263,293,867	\$ (30,489,167)	\$ 232,804,700	5.98%
Utility Funds Transfer to CIP - Utility CIP	25,450,000	25,450,000	-	25,450,000	90.64%
Utility Funds Transfer to CIP - Gen'l Gov't CIP	385,000	385,000	-	385,000	N/A
Equipment Repl Fund Transfer to CIP	200,000	200,000	-	200,000	N/A
Community Development Transfer to CIP	1,497,306	1,497,306	-	1,497,306	N/A
General Fund Transfer to CIP	306,989	306,989	-	306,989	-86.86%
Capital Transfers to CIP	\$ 27,839,295	\$ 27,839,295	\$ -	\$ 27,839,295	77.47%
General Government Capital Imp. Proj.	\$ 83,810,729	\$ 56,102,791	\$ (891,989)	\$ 55,210,802	24.21%
Utility Capital Improvement Projects	54,883,817	39,915,550	(26,947,306)	12,968,244	-36.80%
Community Development Capital Imp Proj.	665,277	665,277	-	665,277	-30.13%
Special Revenue Capital Imp. Proj.	7,039,434	6,044,096	-	6,044,096	30.37%
Hotel Tax Capital Imp Proj	5,463,274	5,463,274	-	5,463,274	48.73%
Subtotal of Capital Expenditures	\$ 151,862,531	\$ 108,190,988	\$ (27,839,295)	\$ 80,351,693	8.25%
Totals	\$ 528,627,588	\$ 399,324,150	\$ (58,328,462)	\$ 340,995,688	10.15%

Fiscal Year 2015-2016 Approved Budget	FY16 Approved Total Funds Available	FY16 Approved Total Appropriation of Funds	Net Transfers	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 86,748,113	\$ 76,468,137	\$ (1,194,352)	\$ 75,273,785	15.38%
Debt Service Fund	16,645,063	13,024,593	-	13,024,593	-1.72%
Economic Development Fund	1,080,188	786,839	(786,839)	-	N/A
Municipal Court Funds	948,416	283,052	-	283,052	1.66%
Police Seizure Fund	78,136	20,000	-	20,000	-25.93%
Utility Funds	138,624,543	112,936,359	-	112,936,359	-4.25%
Sanitation Fund	10,170,612	8,839,334	-	8,839,334	3.19%
Northgate Parking Fund	1,967,215	1,474,503	-	1,474,503	3.82%
Hotel Tax Fund	17,310,015	4,437,530	-	4,437,530	16.17%
Community Development Fund	1,370,112	1,370,112	-	1,370,112	-68.44%
Wolf Pen Creek TIF	1,262,869	-	-	-	N/A
West Medical District TIRZ #18	453,778	-	-	-	N/A
East Medical District TIRZ #19	2,964	-	-	-	N/A
PEG Access Channel Fee Fund	561,633	129,820	-	129,820	60.03%
R.E. Meyer Estate Restricted Gift Fund	566,993	-	-	-	N/A
Insurance Funds	21,207,908	13,431,925	(13,431,925)	-	N/A
Utility Customer Service Fund	2,749,047	2,356,974	(2,356,974)	-	N/A
Internal Services Funds	16,482,367	8,068,765	(8,068,765)	-	N/A
Drainage Fund (O&M)	3,767,546	1,846,040	-	1,846,040	5.95%
TX Ave Cemetery Endowment Fund	1,854,496	-	-	-	N/A
Memorial Cemetery Endowment Fund	996,400	25,000	-	25,000	150.00%
Memorial Cemetery Fund	1,777,285	363,101	(363,101)	-	N/A
Subtotal of Operations & Maintenance	\$ 326,625,699	\$ 245,862,084	\$ (26,201,956)	\$ 219,660,128	0.33%
Utility Funds Transfer to CIP - Utility CIP	13,350,000	13,350,000	-	13,350,000	62.41%
Utility Funds Transfer to CIP - Gen'l Gov't CIP	-	-	-	-	N/A
Equipment Repl Fund Transfer to CIP	-	-	-	-	N/A
Community Development Transfer to CIP	-	-	-	-	N/A
General Fund Transfer to CIP	2,336,650	2,336,650	-	2,336,650	108.00%
Capital Transfers to CIP	\$ 15,686,650	\$ 15,686,650	\$ -	\$ 15,686,650	39.23%
General Government Capital Imp. Proj.	\$ 48,589,706	\$ 46,785,711	\$ (2,336,650)	\$ 44,449,061	562.95%
Utility Capital Improvement Projects	38,756,146	33,868,560	(13,350,000)	20,518,560	76.32%
Community Development Capital Imp Proj.	952,214	952,214	-	952,214	26.81%
Special Revenue Capital Imp. Proj.	4,958,547	4,636,200	-	4,636,200	22.14%
Hotel Tax Capital Imp Proj	3,673,274	3,673,274	-	3,673,274	NA
Subtotal of Capital Expenditures	\$ 96,929,887	\$ 89,915,959	\$ (15,686,650)	\$ 74,229,309	224.31%
Totals	\$ 439,242,236	\$ 351,464,693	\$ (41,888,606)	\$ 309,576,087	22.32%

**City of College Station
Net Budget - \$340,995,688**



Budget Overview

The following sections provide an overview of the Governmental Funds, Enterprise Funds (including Capital Project Funds), Special Revenue Funds, and Internal Service Funds. The text below focuses on the various City departments and functions provided by each department. Descriptions of changes to the base budget and service level increase or decrease requests are included in the text.

Governmental Funds

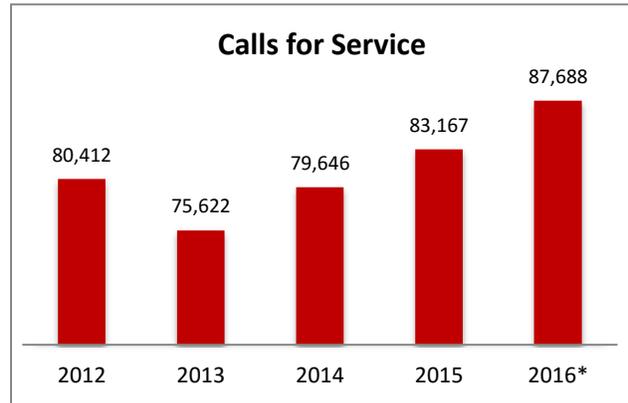
Police Department

The Police Department provides a number of services that help keep the community safe. Services provided include: 1) police patrol with certified police officers who are assigned to specific areas of the City and who are equipped with police vehicles and all necessary equipment; 2) criminal investigation for the investigation of reported crimes; 3) animal control; 4) communications and emergency medical dispatch support for police, fire and EMS; 5) short term jail/detention facilities that reduce the processing time of arrests; and 6) a recruiting and training division that serves as a support and training function for the Department.

Maintaining a competitive pay and benefit

structure is one of the central goals of the City. The FY17 Approved Budget has appropriated funds in the amount of \$408,448 for targeted pay increases for sworn and non-sworn positions in the Police Department. This increase provides a 3% increase to the step pay plan for sworn and a 3% performance plan increase for non-sworn positions, as well as aligns the salaries of all non-sworn positions with the new pay plan structure implemented through the salary survey findings.

The Police Department has also identified several areas that are vital to the continued success of the department: continuing effective recruitment and retention; balancing growth of the organization to anticipate growth and needs of the City; and maintaining existing service levels are a few. The FY17 Approved Budget includes five service level adjustments (SLAs) to address these various needs. The first SLA is for the addition of five patrol officers and two patrol vehicles. To address the City's rapid growth over the past several years, the Police Department needs to establish a ninth patrol beat in south College Station. The addition of five patrol officers will allow the department to create this beat. The second SLA is for the addition of one Criminal Investigation Police Assistant. Currently, detectives handle various clerical needs that take away from their time investigating cases. The addition of a police assistant will allow detectives to focus more intensively on priority cases. The third SLA is for the addition of a Digital Evidence Technician. Recent trends demonstrate an increase in digital evidence (videos, photographs, tablets, smart phones, etc.) that is processed and utilized by the department. With the recent addition of body cameras, it is expected that the amount of digital evidence will increase above and beyond recent trends. It is approved to add one Digital Evidence Technician to specialize in this realm to address the department's growing need. The remaining two SLAs address increasing costs in existing service areas and equipment needs. The fourth SLA is a budget maintenance request to cover costs of inflation and increases in usage and maintenance. The fifth SLA is for an increase in the tactical budget for the Special Operations division in order for the division to maintain required training and equipment needs for its specialized units such as the Hostage Negotiations Team and the Bomb Unit.

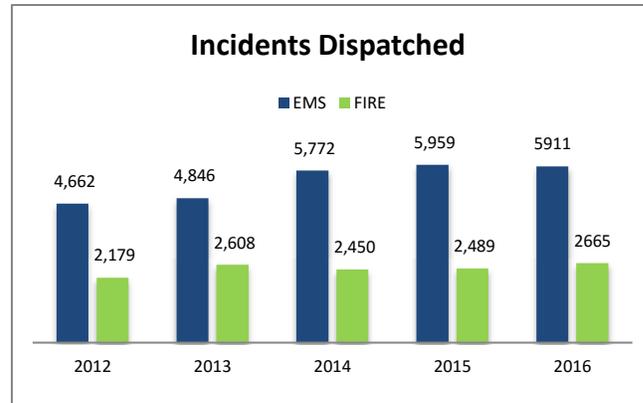


A "call for service" is activity that requires action by an officer/employee of the Police Department, be it self-initiated or based on a civilian's request for service and include criminal and non-criminal incidents.

**Last two months of FY16 have been estimated due to changes in reporting from PD's new CAD.*

Fire Department

The Fire Department provides services to College Station, Texas A&M University, and the City of Bryan—through an automatic aid program—and to rural areas around College Station through mutual aid agreements. The Fire Department currently operates six stations located throughout the City. The basic services provided by the Fire Department include: 1) fire response; 2) emergency medical response; 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; and 4) hazardous material response.



Maintaining a competitive pay and benefit structure is one of the central goals of the City. The FY17 Approved Budget has appropriated funds in the amount of \$196,288 for targeted pay increases for sworn positions in the Fire Department. This increase is in addition to the 3% adjustment in step pay across the entire fire department. This increase brings the pay and benefit structure of the Fire Department into competitive range with surrounding fire departments.

The Fire Department approved FY17 budget includes four SLAs that will promote City Council priorities to efficiently, effectively, and strategically place and deliver core services and infrastructure that maintains citizens' health, safety and general welfare.

The first SLA allocates a one-time amount of \$27,500 for Community Emergency Operations Center (CEOC) Technology Replacement. The CEOC IT Board obtained a quote for \$110,000 to be split between the four partners (City of College Station, City of Bryan, Texas A&M University, and Brazos County) to replace all of the existing audio/visual equipment in the CEOC Operations Room. The CEOC would purchase the equipment, and each partner would reimburse them \$27,500.

A second SLA in the amount of \$701,550 is approved for phase 3 of 3 ladder staffing for Fire Station 6. Currently, the department has one dedicated ladder company and the city's recent Insurance Services Office (ISO) inspection reflects the need for a second staffed ladder truck. ISO requires a ladder truck for all structures within a 2.5 mile response driving distance. The functions of a ladder truck are to provide search and rescue, ventilation, utility control, and elevated water streams on structure fires. Additionally, they support all aspects of fire response dealing with technical rescue, heavy auto extrications and provide advanced medical care at the paramedic level to citizens prior to ambulance arrival. This ladder company will provide initial response to all high rise buildings on University Drive and Texas A&M campus that are considered high risk structures. Having this ladder company responding with the engine and ambulance from Station 6 will allow initial fire attack and search and rescue to be conducted simultaneously and will greatly improve the outcome of a major fire or incident for citizens while improving firefighter safety.

The third SLA, in the amount of \$3,600 in recurring funds, increases the maintenance and supplies budget for the implementation of the Station Six ladder truck. The truck, purchased during FY16, is scheduled to go into service during FY17.

The fourth and final approved SLA is for \$32,200 in recurring costs for the increase in supplies that are crucial to the function of the Fire Department, including medical supplies for ambulances as well as firefighting foam. These improvements are needed to keep up with the increased emergency responses and special events standbys. The department has increased its foam capability on all fire engines over the past 8 years. These compressed air foam systems have helped in property conservations during firefighting operations and helped improve firefighter safety by extinguishing fires earlier in the firefighting operations than traditional water-only operations. The increase in foam funding will support the department for both training and firefighting operations. The department is running more emergency medical calls each year and this demand has increased the consumption of medical supplies. The increased use and increased cost of medical supplies has required the department to seek more funding to maintain current service levels.

Public Works Department

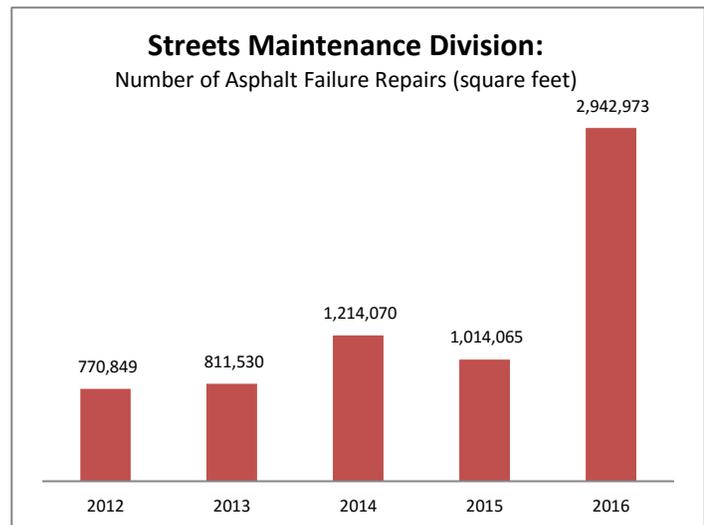
The Public Works Department consists of the following divisions: Administration, Traffic Engineering, Facilities Maintenance, Capital Projects, Street Maintenance, Traffic Signs & Markings, Landscape & Irrigation Maintenance, and Traffic Signals. The department is also responsible for Drainage Maintenance, Sanitation, and Fleet Services. **Public Works Administration Division** is responsible for the daily administrative functions of the department.

The **Traffic Engineering Division** conducts and reviews traffic engineering studies and plans and evaluates on-street parking throughout the City. Additionally, the Traffic Engineering Division engages in public education, special programs, and project management of related capital projects. The FY17 budget contains a \$50,000 SLA for a Warrant/Intersection safety study. These funds will cover the cost of five studies for all-way stops and traffic signals at various intersections throughout the City. A second SLA (\$50,000) is approved for a Transportation Improvement Study which will acquire professional services or data collection services necessary to perform intersection mobility studies. Due to steady population growth in the City, Traffic Engineering regularly receives requests for all-way stops, traffic signals, crosswalk enhancements, and speed limit evaluations at various locations throughout the city.

The **Facilities Maintenance Division** provides support services to City departments through the maintenance of City facilities. This includes heating, ventilation and cooling systems. Additionally, Facilities Maintenance personnel perform minor building construction and remodeling activities. The Division also repairs and/or replaces equipment in a timely manner. A facility assessment was conducted in the fall of 2013 and the Facilities Maintenance Division set up an anticipated maintenance and corrective repairs schedule to address some of the issues identified as part of this assessment. An SLA in the amount of \$352,240 is approved to address a number of the corrective repairs that have been identified. Funds were also budgeted in FY15 and FY16 to address corrective issues identified and the FY17 funds will continue the repairs needed.

The **Capital Projects Division** is responsible for the administration of the City's capital improvement plan. This includes the management of projects funded through bond elections such as streets, fire stations, libraries, and others. Several of the capital projects for public utilities such as Electric, Water, Wastewater, and Drainage are also handled in this division.

The **Streets Maintenance Division** of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs, including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Maintenance Division coordinates with the Traffic Engineering and Capital Projects Divisions to plan and develop major street projects. The Streets Maintenance Division also provides other routine maintenance services such as pothole patching and crack sealing. The effectiveness of this service is measured by the average pavement rating of the City's streets. The citywide average pavement rating for 2016 is an 86 out of 100, which means that city streets are in good condition overall. A decision matrix is used to determine the maintenance strategy for a particular roadway and is based upon the type of distresses present, the density of the distresses, and the roadway classification. Funding is included in the FY17 budget for the Division's pavement maintenance and rehabilitation plan. The estimated square feet of asphalt failure repairs for FY16 is significantly higher due to increased funding received in FY16 and an increase in contracted overlays. There are two SLAs in the approved budget for FY17.



One SLA (\$200,000) is approved for pavement management assessment using GIS-centric data. A vendor will drive city streets, collect video, and GIS-reference city pavement assets. This new methodology will improve business processes, strategic streets maintenance implementation plans and create long-term pavement strategies. The second SLA (\$35,500) is approved for the purchase of a 2' milling machine attachment for the skid steer. This piece of equipment will increase the ability of the street crew to mill up small areas on roads including radius, cul-de-sacs, and tight areas that the larger street machine is unable to access efficiently.

The **Landscape and Irrigation Maintenance Division** is responsible for the city-wide landscape maintenance and repair of all irrigation lines and equipment outside of those maintained by Parks and Recreation. This division's primary goal is to implement water conservation efforts. An SLA is approved to provide \$20,000 for tree maintenance that will replace damaged trees or provide tree trimming services for existing trees. A second SLA (\$20,000) is approved to provide new plant material and irrigation supplies for the planter boxes along Texas Ave between George Bush Drive and University Drive.

The **Traffic Signs & Markings** and **Traffic Signals** divisions service and maintain integral traffic flow control mechanisms throughout the City. The system is critical to City operations, most notably during peak traffic times such as the very busy Texas A&M football season. These divisions are also responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians. An SLA in the amount of \$50,000 is approved for a Traffic Signs & Markings maintenance plan implementation which will continue the conversion of major thoroughfares' long-line roadway markings from paint to a more durable long-lasting thermoplastic material.

Parks and Recreation Department

The Parks and Recreation Department (PARD) is responsible for College Station park facilities and recreational programs, Cemetery maintenance and operations, and the Ringer Library. In prior years, the PARD budget was split between the Recreation Fund and the General Fund. However, the Recreation Fund was moved back into the General Fund and reflected as Recreation Programs in FY15. Recreation Programs includes Sports Programs, Aquatics, Xtra Education programs and Teen and Senior programs. The remaining Parks and Recreation activities, such as maintenance of park facilities, heritage programs, athletic tournaments, special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City, and cemetery maintenance and operations are budgeted in the General Fund of the Parks and Recreation Department.

The **Parks and Recreation Department (PARD) Administration Division** serves as the primary point of contact for customers and provides administrative support to the rest of the department. This division also provides coordination, design and administration of some of the parks and recreation capital improvement projects, graphics support, marketing development, emergency shelter operations and website administration.

The **PARD Recreation Division** oversees Youth, Teen and Adult programs, Aquatics, Instruction programs, Senior programs, the Lincoln Recreation Center, and the Southwood Community Center. This includes the coordination of Heritage events. Additional budget, including a part-time position, is included in the City Secretary's Office budget.

The **PARD Tourism Division** oversees the Youth and Adult Athletics, Special Events, and Athletic Tournaments. This Division also assists with the Tourism activities related to Economic Development.

The **Parks Operations and Cemetery Division** is responsible for maintenance and operations of the City park facilities, athletic facilities, selected streetscape areas, the City Cemetery and the Memorial Cemetery. This division also provides support for special events, programs and other City activities.

The PARD General Fund budget includes thirteen approved SLAs, eleven of which reflect one-time additions to the budget in FY17 that will not carry forward to future years. The first SLA allocates \$10,000 to host the Commission for Accreditation of Park and Recreation Agencies (CAPRA) team while they evaluate the department for the National Recreation and Park Association (NRPA) Accreditation.

Currently, the Parks Department is one of the few in the nation that boast this elite status. The second SLA designates \$10,000 of recurring funds to cover increased operations and maintenance costs associated with the Veteran's Park build out. The third SLA is for the addition of three grounds workers to meet the increased level of maintenance needs related to new parks that the City has acquired or developed over the past couple of years. Various equipment is also needed to maintain the City's various parks. The fourth SLA is for a Bobcat Excavator that will be used to complete repairs quicker and in a more efficient manner and the fifth SLA is for the purchase of a ½ ton pick-up truck to provide transportation of employees to Veterans Park. The sixth SLA is a Turf Tech Spray Rig that will be used to maintain turf fields at various parks.

The next four SLAs all relate to equipment purchases necessary to address various field maintenance and amenity needs at Veterans Park, which hosts numerous state-wide and nation-wide sports tournaments. The seventh SLA is for \$23,000 for the purchase of a John Deere tractor and will be used for field maintenance. The estimated full cost of the tractor is \$46,000, however, the Hotel Tax Fund will incur 50% of the cost. The eighth SLA is for \$15,000 for a Toro Sand Pro Athletic Field Groomer and will also be used for field maintenance. The estimated full cost of the field groomer is \$20,000, however, the Hotel Tax Fund will incur 25% of the total cost. The ninth SLA is for a Toro Workman for \$7,500 and will also be used for field maintenance. The estimated full cost of the workman is \$15,000, however, the Hotel Tax Fund will incur 50% of the total cost. The tenth SLA is for the purchase of fans for the American Pavilion at Veterans Park to help alleviate the heat of the late spring and summer months during tournaments and events. The total cost of this SLA (\$22,000) will be budgeted in the General Fund, however, \$11,000 will transferred from the Hotel Tax Fund to cover the expense.

In addition to these Veterans Park equipment SLAs, three additional SLAs have been included in the PARD approved budget for items that will be funded entirely through Hotel Tax funds. These items will be budgeted in the PARD budget, but a transfer from the Hotel Tax Fund will be made to cover the costs. The first of these SLAs, in the amount of \$40,000, is for tournament/event equipment needed to host events that come to the community. The equipment will include items such as benches, mister fans and portable scoreboards. The second of these SLAs is for \$50,000 and will be used to honor bid requirements for the U.S. Quidditch South Regional and the U.S.A. Ultimate National Collegiate Championship in 2017. The third of these SLAs is for \$15,000 and will be utilized by the Tourism Division to prepare additional information and presentation materials used during for the tournament/event bidding process.

Recreation Programs:

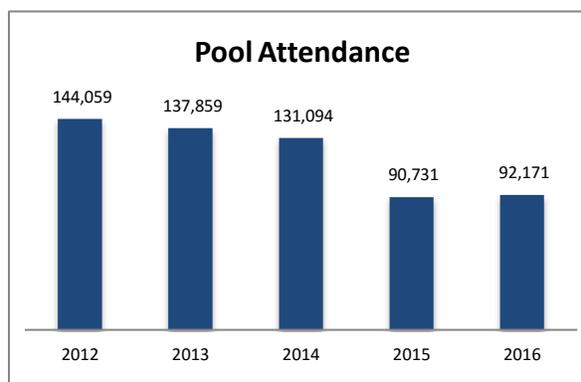
Each program within Recreation Programs has a fully costed budget, which not only includes revenue and direct costs, but also includes indirect administrative costs, field costs, and General and Administrative transfers.

The **Aquatics Division** supports three City pools, the splash pad at the Lincoln Center, swim lessons, water fitness, and the swim team.

The **Sports Division** includes programs such as Adult Softball, Adult Volleyball, Youth Basketball, Youth Football, Youth Volleyball, Adult Kickball, Challenger Sports, Tennis, Ultimate Frisbee and several non-fee programs.

The **Instruction Division** is comprised of the Xtra Education Program, which provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs that are offered at various sites throughout the City.

The **Recreation Centers Division** - Several teen and senior activities take place daily at the Southwood Center. The Lincoln Center is a community/recreation center that provides positive programming and serves as a satellite center for social services. The FY17 Approved Budget also includes appropriations

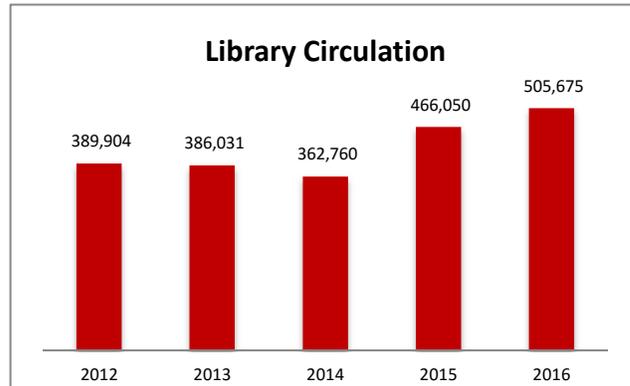


**Prior to FY15, PARD calculated Aquatics Program participants as daily attendees of the aquatics system. In FY15, program participants were counted as a single attendee versus counting the attendee on a daily basis.*

for the **Lick Creek Nature Center Division** which is anticipated to open to the public in Fall/Winter of 2016.

Larry J. Ringer Library

The Larry J. Ringer Library facility is overseen by the City's Parks and Recreation Department. This facility is operated in collaboration with City of Bryan, which provides staffing for the College Station facility. The graph to the right illustrates the circulation of the College Station Library over the last several years. The Library FY17 Approved Budget is \$1,185,030 and includes three SLAs. Two SLAs for a total of \$40,659 were approved for the purchase of additional library books. Also approved is a \$41,601 operations and maintenance SLA to cover salary increases in City of Bryan's budget, as well as various supplies and maintenance increases. Library circulation has increased significantly in FY16, partially due to the incorporation of figures from online circulation.



**Prior to FY15, online circulation data was reported solely as circulation for Mounce Public Library in City of Bryan. Figures for FY15 for Ringer Library circulation include 1/2 of the online circulation recorded for the both libraries.*

Planning and Development Services Department

The Planning and Development Services Department provides oversight for development planning and review and inspection of the built environment within the City of College Station. Planning and Development Services consists of the following divisions: Administration; Civil Engineering; Development Services – Building; Development Coordination; Planning; Greenways; and GIS Mapping.

The Planning and Development Services Department works with citizens and other City departments to ensure City development in a manner consistent with policies established by Council. Planning and Development Services continues to identify and implement opportunities for streamlining processes within the department.

Four SLAs are included in the FY17 approved budget. The first SLA is the addition of a Graduate Engineer to keep pace with the significant increase and continued growth in review and permitting of development projects in the City. A second SLA is approved for the addition of an Engineering Construction Inspector. The workload of the construction inspectors has dramatically increased far beyond the population growth, largely due to the increase in Capital Improvement Projects. The third SLA is approved for the addition of a Combination Building Inspector needed to adequately respond to the continued growth of the City. The fourth SLA is for neighborhood plan implementation projects. Since 2010, the City has adopted the Central College Station Neighborhood Plan, Eastgate Neighborhood Plan, Southside Area Neighborhood Plan, Medical District Master Plan, Wellborn Community Plan, and the South Knoll Area Neighborhood Plan. Resources are necessary to facilitate the implementation of these adopted plans to achieve the objectives anticipated by the plans and expected from residents and property owners.

Information Technology Department

Information Technology (IT) implements and maintains the technology and computer based information systems used by all City Departments. The IT department includes IT Administration, Technology Services (formerly Management Information Services (MIS)), Business Systems, Network Services, Geographic Information Services (GIS), E-Government, Mail, and Communication Services.

Two SLAs are approved for FY17. The first SLA, in the amount of \$40,250, will address the need of a reliable and secure method for outside vendors to connect to City servers while providing vendor support for various software utilized by City departments. Increasing regulatory requirements for Public Safety and audits now require this capability. A second SLA, in the amount of \$8,750, will fund the ongoing security awareness training for City personnel that utilize computers.

Fiscal Services Department

The Fiscal Services Department provides fiscal administration, accounting operations, financial reporting, treasury, purchasing, and budgeting services to the City. This department also oversees the operations of the Municipal Court and Utility Customer Service.

Treasury handles cash and debt issues for the City while ensuring all funds are prudently invested. The Accounting Operations and Purchasing Divisions work closely together to ensure that purchases are properly made and recorded. Financial Reporting prepares reporting that goes to third parties based on the actual revenue and expenses incurred and coordinates the annual audit. Budget prepares and monitors the annual budget and monitors performance against budget during the year. Municipal Court collects fines and fees for the City while providing the City with administration for cases filed for enforcement of Class C misdemeanors. Utility Customer Service bills and collects all utility charges for electricity, water, sewer, drainage and sanitation including connections and disconnections. Budget for Utility Customer Service is included in separate funds discussed elsewhere in this document.

The FY17 Approved Budget for Fiscal Services includes two SLAs. The first SLA, in the amount of \$68,723, is for two contract labor positions to conduct parallel testing and provide process documentation for the HR/Payroll ERP implementation that is scheduled to last 15-18 months. The second approved SLA is for \$50,959 for the addition of a Payroll Clerk position. Currently, the City has only one person that is fully trained in payroll and payroll administration. Over 1,000 employees regularly receive payroll checks and a significant portion of those checks are in the police and fire department areas which require special pay calculations. The one payroll administrator currently employed by the City will be heavily involved in the HR/Payroll Enterprise Resource Planning (ERP) implementation. In addition, there is no fully trained backup for this position in case of a long-term absence or other event. In order to reduce the risk of failure related to timely and accurate payroll processing, Fiscal Services needs to hire and fully train a Payroll Clerk in this area.

General Government Department

The General Government Department includes many of the administrative functions of the City.

The **Mayor and Council Division** accounts for expenditures related to Council functions such as education and training.

The **City Secretary Division** is responsible for elections, records management, records preservation, Vitals, City Council support and other activities. An SLA from this division in the amount of \$6,000 is being approved in order to review, recodify, and publish the City's Code of Ordinances to ensure that it is in compliance with municipal law and that the statutes are clearly communicated and accessible.

The **Internal Auditor Division** conducts independent financial and performance audits to provide City Council and the Mayor with objective information to assist in determining whether governmental operations are adequately controlled and to assure that a high degree of public accountability is maintained.

The **City Manager Division** is responsible for the day-to-day operations of the City, making recommendations to the City Council, and providing short and long-term direction to the organization. An SLA in the amount of \$177,280 is included in the approved budget to address items identified in the City's ADA (Americans with Disabilities Act) Transition Plan. The SLA covers improvements to Central Park, the purchase of assistive technology equipment, and development and training for City Manager staff to oversee and maintain the ADA plan.

The **Economic Development Division** works closely with the City Manager's Office to provide guidance for retail planning, to develop incentive programs, and to recruit businesses to locate within the City of College Station.

The **Legal Division** provides legal services and support to City Council and City staff. Among the services provided by this office are legal advice, land acquisition, contract writing, and litigation. The approved budget includes two SLAs originating from the Legal Division. The first \$9,000 SLA would supplement the City Secretary's SLA that addresses the review, recodification, and publishing of the

City's Code of Ordinances. The second approved SLA in the amount of \$98,621 is for the addition of an Assistant City Attorney position.

The **Public Communications (PC) Division** provides for the dissemination of City information through various internal and external communications channels. The PC budget includes the allocation of resources used for public relations, media relations and marketing-related services. The PC Division works with the City Council and all city departments to develop promotional, educational and communication products for a variety of audiences and stakeholders. In FY15, the Neighborhood Services division merged into the Public Communications division. Neighborhood Services maintains collaborative partnerships among neighborhoods, partner jurisdictions, community organizations and the City.

The **Community Services Division** was created in FY15 and is responsible for Community Services Administration, Community Development, Code Enforcement and the Northgate District Management functions that were previously in the Planning and Development Services department. Community Services staff seek to deliver high-quality programs, services, and facilities to enrich the lives of individuals and families in College Station.

The **Human Resources Division** consists of Human Resources and Risk Management (which is funded by the Insurance Funds). The Human Resources Division is responsible for the strategy and implementation of HR-related functions throughout the organization, including the compensation and benefits program for all employees. The division also manages the recruiting and hiring of qualified candidates for City positions. In addition, policy interpretation and performance management programs are coordinated through Human Resources. The Risk Management function seeks to limit the exposure of the City to physical and financial losses through a number of programs that address worker safety. The Human Resources FY17 Approved Budget includes three SLAs. The first SLA is for \$100,556 for funding of several temporary contracted resources to temporarily backfill necessary day-to-day operations and bridge gaps of availability of current staff created by work on the HR implementation of the ICE project. The second approved SLA directs \$5,000 toward funding of additional educational resources to expand the City's safety program. The third approved SLA appropriates \$10,000 to recruiting efforts to help fill key vacancies left by increased retirements and employee movement within the City.

Other General Fund Expenditures

There are a number of expenditures budgeted in the General Fund that do not fall under the purview of any one department. Miscellaneous expenditures within the General Fund include \$1,250,161 for public agency funding \$85,000 for consulting and other miscellaneous items. Also included in the approved budget is \$1,156,634 for contingency.

Also included in the General Fund budget is a \$306,989 transfer for several capital improvement projects. The projects include \$19,000 for the website redesign project, \$200,000 to continue funding for the conceptual design of the Community Center design project, and \$63,500 for various system wide parks improvements. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. In addition, \$24,489 is approved to be transferred from the General Fund to the Streets Capital Improvement Projects Fund for the ITS Master Plan.

In addition, a \$500,000 transfer has been budgeted for Economic Development Fund incentives that were included in the FY16 Approved budget, but will not be completed until FY17.

A detailed list of the non-departmental budgeted expenditures can be found in Appendix I.

Debt Service Fund

The Debt Service Fund is used to account for ad valorem tax revenue collected to pay for authorized general government debt. The approved debt service portion of the ad valorem tax totals 19.5339 cents per \$100 valuation, which accounts for approximately 41.3% of the tax levy.

Economic Development Fund

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries that are planning to locate in College Station.

Resources set aside for economic development purposes will be transferred into this fund and remain in the fund until expended. General Fund dollars in the amount of \$375,000 are approved to be transferred into the Economic Development Fund in FY17. In addition, there is a one-time \$500,000 transfer from General Fund to cover economic development incentives to be determined. Expenditures in the amount of \$751,839 are approved in this fund in FY17 for economic development cash assistance incentives.

Efficiency Time Payment Fee Fund

The Efficiency Time Payment Fee Fund can be used for the purpose of improving the efficiency of the administration of justice in College Station. The City retains 10% of the total fee collected from defendants who are delinquent in payment for more than thirty days for a misdemeanor offense, which amounts to \$2.50. Approved revenues in FY17 total \$5,106 while approved expenditures in FY17 total \$11,160. The Efficiency Time Payment Fee Fund summary is located in the Governmental Funds section of this book.

Enterprise Funds

Electric Fund

College Station's Electric Utility provides for the construction of new facilities needed to extend electrical service to new consumers, performs repairs and maintenance as needed to maintain the electric system, and installs and maintains street lights and rental lights. Electric Utility personnel maintain over 20 miles of electric transmission lines, 7 electrical substations, and approximately 478 miles of overhead and underground electric distribution lines.

Five Service Level Adjustments (SLAs) are included in the FY17 Electric Approved Budget. The first of these SLAs, in the amount of \$173,308, is for the addition of two Linemen positions. The Linemen positions handle daily customer calls; the installation of new equipment and the completion of system maintenance for electric service; completion of upgrades to the overhead and underground electric distribution system; and the installation of new overhead and underground feeder additions for future substations to provide for future system growth, stability and reliability. These additional positions are needed for the continued delivery of safe, dependable, efficient electric service for the citizens of College Station. A second approved SLA is the purchase of a Hydro Excavation Vacuum Trailer. This piece of equipment will be used for the safe hydro excavation of holes for many of the City's electric utility poles; for potholing done to locate buried facilities; to aid in pumping out and the safe clearing of man holes and subsurface vaults; and for the prevention of damage to other underground utilities. The estimated cost for this piece of equipment is \$82,500. The third SLA approved in the Electric Fund, in the amount of \$30,000, is for a SCADA Cyber Vulnerability Assessment. The Federal Energy Regulatory Commission (FERC) and the North American Energy Regulatory Corporation (NERC) Critical Infrastructure Protection (CIP) regulations require the performance of periodic Cyber Vulnerability Assessments on the SCADA system. This SLA is for a third party assessment to evaluate the vulnerability of the Electric SCADA system. In addition, an SLA in the amount of \$10,000 is included in the approved budget for Dog Bite Safety Training. This SLA is for onsite occupational dog bite safety training that demonstrates situations that employees are likely to encounter in the field. The last SLA included in the approved budget for the Electric Fund is for a Learning Thermostat Program. The Learning Thermostat Program will provide an incentive for residential electric customers to install remote capable energy efficient Learning Thermostats. The program will provide a rebate of \$35.00 for each Learning Thermostat purchased and installed. It is estimated that approximately 700 residential customers will take advantage of the program, which results in approximately \$25,000 in annual rebates.

A rate decrease of 1% is approved for the Electric Fund in FY17.

Water Fund

The City of College Station has the capacity to produce approximately 30 million gallons per day of potable water. The Water Division has developed high standards of reliability that assures customers' needs are met with a water supply that meets or exceeds all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission and distribution is recovered by charging customers for consumption on a per unit basis.

A number of SLA requests have been included in the FY17 Water Fund approved budget. Several of these SLAs are for equipment and technology upgrades and additions. The first of these, in the amount of \$58,000 is for an upgrade to a SCADA system processor. The processor currently used for SCADA system has reached the end of its useful life. The SLA is for the upgrade of the processor to the latest model. The second equipment SLA approved for FY17 is for the purchase of a mobile 6-inch potable water pump. This pump will provide the ability to dewater large diameter distribution leaks and reduce the associated outage time. An SLA in the amount of \$20,000 is included in the approved budget for an upgrade to an existing vehicle. The vehicle is due for replacement in FY17 and the additional funds will be used to upgrade to a higher load capacity that is needed to remain compliant with State Transportation Laws.

Also included in the FY17 approved Water Fund budget are two SLAs totaling \$92,031 for the addition of an Environmental Technician position and vehicle. The increased customer base and service area have created increased demand on the Environmental Services Division. This has resulted in the need for an additional Environmental Technician position and vehicle. An additional SLA included in the approved budget is for the expansion of the Water and Wastewater Design Guidelines, Specifications and Details. The current water and wastewater design guidelines were developed in the late 1990's. Over the years, the standards have been improved, however, much is missing within the design guidelines, specifications, and details. This SLA is for the hiring of a professional firm to rewrite the existing water/wastewater guidelines, specifications, and details. The total estimated cost is \$100,000, with the Water and Wastewater Funds splitting the cost equally. Also included in the FY17 approved Water budget is an SLA in the amount of \$225,000 for phase II of a corrosion control program. The City of College Station currently maintains many miles of metallic pipelines installed throughout the water collection, water transmission, and wastewater collection system. This pipe material is susceptible to galvanic corrosion caused by the differential soil conditions and/or electrical fields from adjacent electrical systems installed along gas/power lines. This approved SLA will study the soil resistivity and potential measurements along existing metallic pipelines by collecting field data and performing chemical analysis of soil samples. This study will then use the collected data to conduct a risk assessment matrix/table that will prioritize corrosion control concerns.

Two final SLAs included in the FY17 Water Fund are approved to be funded with revenue received in FY15 and FY16 from the sale of effluent. The proceeds from the sale of effluent were intended to be used for water conservation efforts and these two SLAs support those efforts. The first of these SLAs is for the addition of a chlorine booster system for the reclaimed water system located at Veterans Park. The system will include automated and remote operation and monitoring through the existing SCADA system, bulk storage of liquid chlorine, on-line chlorine analyzer that can provide real-time chlorine residual levels, and booster pumps capable of adding and mixing the treated water inside of the storage tank. The implementation of this project should result in being able to keep the irrigation system for the Veterans Park complex on the reclaimed water supply all year round while still meeting all of the permit requirements for this system. The second SLA approved to be funded with the revenue received from the sale of effluent is for the replacement of irrigation clocks at a number of City facilities. This program would allow for immediate monitoring of controllers using a web-based service. This program is anticipated to use water more efficiently, with better control over the system. This program will shut down a broken line and alert the administrator of the problem. The system will also alert the administrator if the system has been tampered with.

No rate increase is approved for the Water Fund in FY17.

Wastewater Fund

Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, standards have increased for this infrastructure. Past upgrades to the Carters Creek Wastewater Treatment Plant were directly related to changing standards. As the system continues to grow, additional capital will be needed. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

The approved budget includes six SLAs in the Wastewater Fund. These SLAs include several equipment and technology requests. Similar to the request in the Water Fund, the first Wastewater request, in the

amount of \$70,000, is for an upgrade to a SCADA system processor. The processor currently used for SCADA system has reached the end of its useful life. The SLA is for the upgrade of the processor to the latest model. A second technology upgrade requested in Wastewater is for the purchase of hardware and software to perform automated backup of critical data and server configuration for Plant SCADA systems. This estimated cost for this SLA is \$42,100. Another request included in the Wastewater budget is for the replacement of a 4-wheeler with a Gator. This request, for \$7,000, is to replace the 4-wheeler with a Gator that will be more suitable for collecting samples within the Carters Creek Plant area. The fourth Wastewater technology and equipment request is for additional security cameras at the Carters Creek Wastewater Treatment Plant. The request is for the replacement of existing cameras and enhancing coverage in the front of the Plant. With the addition of these cameras, complete coverage of the perimeter of the Plant will be provided. The cameras are estimated at \$43,600.

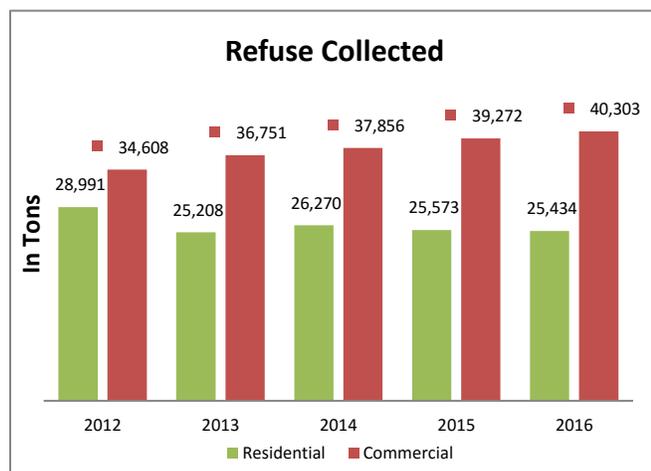
The addition of one position is included in the FY17 approved budget for Wastewater. This position is an Engineer in Training position and the request is for \$100,761. This position will provide the resources necessary to manage the increasing workload arising from the growth of the City of College Station. Currently, the Water Services Department has one engineer in the department. This position will provide an additional resource necessary for the department to continue to meet the engineering needs. The last SLA in the FY17 approved Wastewater budget is for the expansion of the Water and Wastewater Design Guidelines, Specifications and Details. As described above in the Water section, this SLA is for the hiring of a professional firm to rewrite the existing water/wastewater guidelines, specifications, and details. The total estimated cost is \$100,000, with the Water and Wastewater Funds splitting the cost equally.

A rate increase of 8% is approved for the Wastewater Fund in FY17. This rate increase is needed to support the projected Wastewater Capital Improvement Program (CIP) and the on-going Wastewater operations and maintenance costs.

Sanitation Fund

The Sanitation Division of Public Works provides services that meet the City's solid waste collection needs. These services include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of waste. Commercial services are also provided to local businesses and includes collection in small and large containers. Customers with greater volumes have the option of using roll-off containers that are serviced by front load collection equipment.

Revenues for FY17 are estimated to be \$9,576,148. This reflects a 4.8% increase over the FY16 Revised Budget.



The approved budget for residential and commercial Sanitation operations for FY17 is \$8,087,457. Non-operating expenditures are approved for \$867,364. Included is \$730,000 for the utility transfer to the General Fund as well as \$359,135 for the Twin Oaks Landfill debt service payment. The expenditure for the debt service payment will be offset by reimbursement received from the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.). The non-operating expenditure budget includes a transfer from the General Fund and the Drainage Fund for street-sweeping costs. Funding in the amount of \$51,190 is approved in the Sanitation Fund for Keep Brazos Beautiful (KBB) for operations, operations, the Demonstration Garden at the Texas Ave & George Bush site, beautification and litter abatement, and educational programs. Total FY17 approved expenditures for the Sanitation Fund are \$9,872,971.

Northgate Parking Fund

The Northgate Parking Fund accounts for parking operations in the Northgate district of the City. This includes the surface parking lot on Patricia Street, the College Main Parking Garage and on-street parking in the district.

FY17 parking fee revenue is estimated to be \$1,400,364 which is a slight decrease from the FY16 revised budget due to lower semester leases of spaces in the parking garage. Other revenues in this fund include investment earnings and miscellaneous revenue.

Included in the Northgate Parking Fund is budget of \$470,474 for the debt service payment related to the College Main Parking Garage. Budget is also included for two projects at the Parking Garage. The first is \$32,000 for LED lights at the parking garage, and \$50,000 is approved for elevator repair. Total approved Northgate Parking Fund expenditures are \$1,290,517.

Special Revenue Funds

Hotel Tax Fund

The City receives a tax of 7% on room rental rates from persons staying in hotels within the City. The City's use of Hotel Tax funds is limited by State law to be used for the promotion of tourism in the City of College Station.

The FY17 budgeted Hotel Tax revenue is \$5,391,000 which reflects a 2.5% increase over the FY16 year-end estimate of \$5,259,912. Hotel tax revenues are forecasted to increase due to a continued solid tourism economy and the addition of several hotels. Investment earnings of \$40,000 are estimated for FY17.

Total City operating expenditures in the Hotel Tax Fund are \$7,379,890. This is a 36.4% increase from the FY16 revised budget due to expected costs for the next phase of fields at Veterans Park in the amount of \$3,763,274, which will build two additional synthetic fields and provide other improvements to the existing athletic fields. Budget in the amount of \$1,700,000 is approved for the initial phase of the Southeast Park project. Funds are also budgeted for the fourth preferred access payment to the CVB for the use of athletic facilities at Texas A&M University. The FY17 budget for this is \$690,000. The City of College Station provides Hotel Tax revenue to the Convention & Visitors Bureau (CVB) in order to secure preferred access to certain Texas A&M University facilities at preferred rates for the purpose of enhancing and promoting tourism and the convention and hotel industry in College Station and Brazos County.

Total City operating expenditures in the Hotel Tax Fund also include \$442,000 for expenditures related to Parks and Recreation Programs & Events. Programs in the budget include expenditures related to athletic events such as National & Regional Athletic Tournaments, and other events that are eligible for Hotel Tax funds. Seven service level adjustments related to Parks & Recreation programs and events are approved with the FY17 budget. The first SLA is \$23,000 to pay one-half of the costs to purchase a John Deere tractor to perform field maintenance at Veterans Park. The other half of this request is an approved SLA in the General Fund Parks and Recreation Budget. A second SLA is approved to pay \$5,000 one-fourth of the cost to purchase an Athletic Field Groomer for Beachy Central Park, Bee Creek and Lemontree parks. The balance of the approved SLA is in the General Fund Parks and Recreation Budget. The third SLA, in the amount of \$7,500, is for one-half of the cost to purchase a Toro Workman for field maintenance at Veterans Park. The balance of the approved SLA is in the General Fund Parks and Recreation Budget. A fourth SLA approves \$40,000 for tournament event equipment needs at Veterans Park & Athletic Complex to attract tourism based events. The fifth SLA approves \$50,000 for bid requirements, if selected, for hosting the U.S. Quidditch Southern Regional and USA Ultimate National Collegiate Championship. The U.S. Quidditch Southern Regional will bring 80+ teams to town and the USA Ultimate National Collegiate Championship will bring 70+ teams to town. A sixth SLA approves \$15,000 for City-Wide Special Event Preparation & Travel that would allow our Tourism staff to prepare information and presentation materials as well as funds for travel to state and national events to help solidify our plans for College Station's own City-wide Special event. The seventh SLA is \$11,000 for one-half of the costs to purchase fans for the American Pavilion at Veterans Park. The fans would be utilized

as an amenity for athletic events that come to town and the citizens that use the pavilion during the hot spring and summer months. The second half of the costs of the fans are approved in the General Fund Parks and Recreation Budget.

Other City operating expenditures approved in FY17 include \$300,000 for soliciting and hosting of sports tournaments in College Station. In FY15 the City Council provided direction to reduce funding to the Convention and Visitors Bureau in the area of advertising in the amount of \$104,116. The funds were redistributed to Public Communications and Marketing to be used for advertising the City to encourage visitors to come to College Station. Also included is \$80,000 for staff costs in the Public Communications (PC) Department. PC staff members will be responsible for strategically creating marketing materials that help increase tourism to College Station and its many amenities. In addition, PC staff will introduce College Station to other markets through the development of brochures, promotional videos, and marketing and advertising materials. It is anticipated that these responsibilities will be shared among PC staff members resulting in the time spent on the activities equating to one FTE position. The primary focus will be to create high-quality collaterals needed to bring tourism dollars to College Station. The position is budgeted in the General Fund and Hotel Tax funds will be transferred to the General Fund to cover the expenditures related to eligible activities. An SLA (\$40,000) is approved for the purchase of a City-wrapped vehicle to be used for marketing, promotional and business development of the City. The approved budget also contains \$25,000 for nonprofit/charitable organizations that hold events at local hotels and meet the criteria for Hotel Tax use. These funds will be distributed at the discretion of the City Manager. Funding is also approved for \$200,000 for City-Wide Special Event.

A total of \$3,158,206 of Hotel Tax funding is approved in FY17 Budget for Outside Agencies. This includes \$2,122,616 for the Bryan/College Station Convention & Visitors Bureau (CVB) for operational, sales/marketing, promotional, servicing and business development elements; \$400,000 for the CVB Grant Program; \$102,690 for Easterwood Airport Advertising; \$91,000 for Arts Council operations and maintenance; \$348,400 to Arts Council for affiliate funding and \$43,500 for marketing and public arts support; \$25,000 to Veterans Memorial; and \$25,000 for the Bryan/College Station Chamber of Commerce.

Community Development Fund

The goals of Community Development are to encourage the expansion and accessibility of human services; expand and improve public facilities and infrastructure where needed; and to expand economic opportunities in the community for low- and moderate- income residents of the city. Additional goals include providing for an adequate supply of safe and affordable housing, rehabilitation of rental and owner occupied residential property and expanding home ownership opportunities.

The City of College Station receives federal funds from the Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) grant. The Community Development Division of the Community Services Department is tasked with administering these grant funds through several programs designed in accordance with the division's goals, federal regulations and input from the City Council.

Community Development Local Account Fund

In October 2009, the City purchased a piece of property on Holleman Drive with CDBG Funds with the intent to use it for a CDBG eligible development. Over time, a decision was made to sell the property to allow private development of the property to occur. HUD has informed the City that because an eligible project has not been completed, the City would be required to repay the funds used to purchase the land. In an e-mail to City staff dated July 15, 2016, the HUD Director in Houston directed that the CDBG funds should not be returned to Treasury, but that the City should set up a CDBG Local Account Fund into which these funds would be deposited so that the HUD requirements are satisfied. City staff has established a separate bank account and a new special revenue fund entitled CDBG Local Account Fund to meet these requirements.

The HUD funds related to the Holleman property were originally received into the Community Development Fund. Therefore, the repayment of the funds had to originate from the Community Development Fund as a transfer to the new CDBG Local Account Fund. The Community Development

Fund lacked the funds to transfer into the Local Account Fund. To meet the HUD requirement, cash was loaned to the Community Development Fund from the General Fund (\$893,638) and the Wastewater Fund (\$1,497,306). Once the Holleman property sale is closed and the proceeds are made available, the General Fund and Wastewater Fund loans will be repaid. It is anticipated that the closing on the property will occur in the latter part of FY17.

Roadway Maintenance Fee Fund

The Roadway Maintenance Fee Fund is a new fund established to administer financial activity related to the Roadway Maintenance Fee. Revenues are generated from a Roadway Maintenance fee assessed to City of College Station transportation system users. FY17 revenues are projected to be \$4,000,000. Expenses in the fund are dedicated to the rehabilitation and upgrade of streets necessitated by increased traffic pressure. Street maintenance projects are selected after a review of data that includes: overall road condition; increased traffic; and importance as a conduit for traffic through the community. An SLA is approved for \$2,585,000 to continue the rehabilitation and upgrade of streets due to increased traffic pressure.

Wolf Pen Creek (WPC) TIF Fund

The Wolf Pen Creek Tax Increment Finance (TIF) Zone generates revenues that must be utilized within the Wolf Pen Creek District. The TIF expired December 31, 2009. Funds in the amount of \$1,235,044 remain in this fund to be used for a future payment to College Station Independent School District for the school district's portion of unspent WPC TIF funds. The WPC TIF Fund will be closed following the expenditure of the balance of the funds.

West Medical District TIRZ No. 18 Fund & East Medical District TIRZ No. 19 Fund

In October of 2012, the City Council authorized an amendment of the City's Comprehensive Plan to include the College Station Medical District Master Plan. To realize the vision and economic development opportunities included in the Master Plan, significant barriers to development must be overcome. These barriers include, but are not limited to; lack of basic infrastructure (potable water, fire flow, sanitary sewer, etc.) to serve development in the area and lack of transportation capacity (vehicular, pedestrian, etc.) to meet the mobility needs present in the area.

The Master Plan identified a series of financial and management tools necessary to overcome these barriers and to maximize the development potential of the area. A key tool identified in the Master Plan is the use of Tax Increment Reinvestment Zones (TIRZ). Staff approved the establishment of two TIRZ in the District.

A TIRZ is a political subdivision of a municipality or county in the state of Texas created to implement tax increment financing. TIRZ are special zones created to attract new investment to an area. TIRZ help finance the cost of redevelopment and encourage development in an area. Taxes attributable to new improvements (tax increments) are set-aside in a fund to finance public improvements within the boundaries of the zone.

Established in December 2012, the West Medical District TIRZ #18, encompasses the area near the State Highway 6/Rock Prairie Road Bridge and includes both The Med Hospital and the Scott & White Hospital. Development projects in this area include Rock Prairie Road (East and West), Normand Drive Extension, and other public works.

It is projected that new development in this portion of the District will meet or exceed \$117 million over a twenty year period. This development activity would yield an increment of approximately \$8.4 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through repayment of issued debt or on a "pay as you go" cash basis.

The City of College Station is the only participant in this TIRZ at this time. In FY17, an estimated \$227,635 in ad valorem tax will be collected in the West Medical District TIRZ #18. Interest earnings in the amount of \$2,500 are also estimated. No expenditures are projected for FY17.

Established in December 2012, the East Medical District TIRZ #19, encompasses the area east of the State Highway 6/Rock Prairie Road Bridge and includes most of the undeveloped properties within the District. Development projects in this area include Rock Prairie Road (East), Barron Road, Lakeway Drive, potable water, fire flow water supply, greenway trails, sanitary sewer service, and other public works.

It is projected that new development in this portion of the District will meet or exceed \$283 million over a twenty year period. This development activity would yield an increment of approximately \$30.8 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through reimbursement to private developers, repayment of issued debt, "pay as you go" basis, or a combination of these and others.

The City of College Station is the only participant in this TIRZ at this time. In FY17, it is anticipated that \$2,921 in ad valorem tax will be collected in the East Medical District TIRZ #19. No expenditures are projected for FY17.

Court Technology Fee Fund

The Court Technology Fee Fund funds technology projects at the Municipal Court Facility. For FY17, the approved revenues total \$80,017. Approved expenditures for FY17 are \$80,619 and will be used for technology related purchases such as computer hardware and software for court facilities.

Court Security Fee Fund

The Court Security Fee Fund is used to fund security projects at the Municipal Court building. The approved FY17 revenues are \$58,022. Approved expenditures for FY17 are \$46,044, which funds 50% of the full-time municipal court security marshal. The other half of the security position is funded in the Municipal Court division of the General Fund.

Juvenile Case Manager Fee Fund

The Juvenile Case Manager Fee Fund funds the salary and benefits of a Juvenile Case Manager, as well as the salary and benefits for staff time spent administering Teen Court. For FY17, the approved revenues for this fund are \$98,217. The total approved FY17 expenditure budget of \$119,740 includes salary and benefits, and travel and training funds for the Juvenile Case Manager and Teen Court Coordinator positions.

Truancy Prevention Fee Fund

The Truancy Prevention Fee Fund revenues are used to fund truancy prevention and intervention services. Defendants convicted of a misdemeanor offense in the municipal court shall pay a truancy prevention fee of \$2.00 in addition to any other fines, penalties, or courts costs required by city ordinance, state, or federal law. Approved revenues in FY17 total \$16,145. A \$6,000 expenditures budget is approved for FY17 in order to fund training and travel, and printing and postage expenses associated with this fund.

Police Seizure Fund

The Police Seizure Fund accounts for revenues and expenditures related to property seized by the College Station Police Department. Expenditures for FY17 are budgeted at \$20,000. These funds are used for one-time equipment and other purchases to assist in police activities.

Memorial Cemetery Fund

This fund accounts for two-thirds of the proceeds from the sale of cemetery lots as well as other revenue that is collected through the Memorial Cemetery and Aggie Field of Honor. The fund also accounts for expenditures on projects that take place at this location. A transfer to the Debt Service Fund, in the amount of \$258,705, is included in the FY17 Approved Budget for the Memorial Cemetery Fund. This transfer reflects one-half of the annual debt service payment. The balance of the Memorial Cemetery related debt service will be paid from the Debt Service Fund. The portion of the debt service to be covered by the Memorial Cemetery Fund is forecasted to increase in future years, but the Memorial Cemetery Fund will continue to be monitored in future years to ensure that this can be supported. The

operations and maintenance for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

Memorial Cemetery Endowment Fund

This fund accounts for the remaining one-third of the proceeds from the sale of cemetery lots at the Memorial Cemetery, which includes the Aggie Field of Honor. FY17 approved expenditures are \$144,750, which includes \$10,000 for continued marketing of the cemetery plots, as well as a one-time service level adjustment of \$100,250 for the addition of a Jewish faith section. There are three other one-time service level adjustments totaling \$34,500 for the purchase of various equipment and wayfinding signs.

Texas Avenue Cemetery Endowment Fund

This fund accounts for the proceeds from the sale of cemetery lots at the Texas Avenue Cemetery. The fund also accounts for expenditures on projects that take place in the cemetery. There are no expenditures anticipated in this fund in FY17. The maintenance and operations for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

Public, Educational and Governmental (PEG) Access Channel Fee Fund

While the PEG Fee has been collected for a number of years, the PEG Fee Fund was established in FY14 due to changes in legislative requirements. The balance of the PEG fees collected in prior years (\$266,573) was transferred into the PEG Fee Fund. The FY17 PEG Fee Fund revenues are estimated to be \$201,000. Expenditures of \$143,640 are approved in FY17 for expenses related to educational and governmental broadcasting on Channel 19. Channel 19 provides unique programming that addresses the needs and interests of the citizens of College Station and its surrounding community.

R. E. Meyer Estate Restricted Gift Fund

The R. E. Meyer Estate Restricted Gift Fund was established in FY14. Robert Earl "Bob" Meyer passed away in October of 2013. As part of his will, he generously bequeathed a portion of his estate to the College Station Parks and Recreation Department, with the gift being restricted for the benefit of programs for senior citizens. During Mr. Meyer's lifetime, he loved and supported the many senior programs offered by the Parks and Recreation Department Senior Services.

A total of \$562,657 from the estate has been received to date. In accordance with Mr. Meyer's will, these funds will be used for the purpose of programs designed to benefit senior citizens. No funds are currently planned for expenditure in FY17. As programming plans are developed, it is anticipated that these funds will be budgeted for future expenditure in accordance with the agreement.

Drainage Fund (O&M)

The Drainage Maintenance Division is part of the Public Works Department, but is funded from the Drainage Fund. The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City. Mowing rights-of-way and creek cleaning are the primary activities of this division, as are taking steps to mitigate the impact of drainage-related issues that may affect the health and public safety of the City's residents.

Two SLAs are included in the Drainage Operations and Maintenance approved budget. The first SLA is for additional funds to repair culverts, storm drains, and erosion along creek banks. Projects are selected after a review of data that includes overall drainage conditions and importance as a conduit for storm water through the community. A second SLA is approved for the addition of a dump truck and for one Equipment Operator that will help mitigate future drainage problems and improve potential flood prone areas.

No rate increase is approved for the Drainage Fund for FY17.

Internal Service Funds

The City has established several internal service funds for areas where goods and services are provided to City departments on a cost-reimbursement basis. The Internal Service Funds include the Insurance Funds, the Equipment Replacement Fund, the Utility Customer Service Fund, and Fleet Maintenance Fund. Each of these funds receives revenues from City departments to which services are provided. Internal Service funds have revenues transferred from departmental budgets on a monthly basis to ensure that funds are available for related expenses.

Insurance Funds

The City of College Station has four funds for insurance purposes, all of which are self-funded.

Property and Casualty Fund

The Property and Casualty Fund ensures that the City can adequately cover potential property and liability losses. Budgeted premiums are based on the actual amounts charged to departments to cover the City's Property and Casualty costs. The approved premium revenue for FY17 is \$799,548, a reduction of 20% from FY16. Estimated investment earnings are \$9,000 and other revenues, including subrogation, are projected to be \$5,000. The total approved revenues for the Property & Casualty Insurance Fund are \$813,548. Approved expenditures in this fund are \$1,119,965.

Employee Benefits Fund

Estimated revenues in the Employee Benefits Fund are \$11,812,379. This includes a 10% increase in City-paid Health Insurance premiums. This increase is necessary to help offset rising claims costs. The FY17 Approved Budget also includes an estimate of \$465,689 for the continued operations of the Employee Health Clinic approved in FY16. This health clinic provides acute and preventive primary care, occupational medicine, workers' compensation and wellness services. Services are available to City health plan-enrolled employees, dependents and retirees, to encourage wellness and pro-active medical intervention and treatment. In addition, included in the FY17 budget is \$315,000 for an Other Post-Employment Benefits (OPEB) Trust. The approved expenditures for the Employee Benefits Fund are \$12,732,249.

Workers' Compensation Fund

The Workers' Compensation Fund provides coverage against losses sustained through on-the-job injuries to employees. Budgeted premiums are based on the actual amounts charged to departments to cover the City's Workers Compensation costs. In FY17, approved revenues are \$593,546 and approved expenditures are \$678,215.

Unemployment Compensation Fund

Premium revenues in this fund are collected based as a percentage of each employee's salary. In budgeting for FY17, it was determined that the Working Capital balance was adequate enough that the City could forego contributions to this Fund for this budget year. Therefore, total FY17 approved revenues (investment earnings only) are \$1,904. Claims costs in the amount of \$50,000 are approved to be budgeted in FY17.

Equipment Replacement Fund

This fund is used to accumulate resources for the replacement of vehicles and large motorized equipment, the replacement of copiers, and to provide replacement assets for the existing major technological infrastructure. Estimated revenues for FY17 total \$6,619,460.

In FY17, \$1,026,504 is approved for new fleet purchases as follows: Police Department \$30,000 to purchase a vehicle for Criminal Investigations Division and \$181,504 for the purchase of two patrol vehicles; Fire Department \$285,000 for ladder truck equipment (to be purchased out of Equipment Replacement Fund); Planning & Development \$67,000 for the purchase of two trucks; Public Works-Streets Maintenance \$30,000 for milling machine attachment for skid steer; Parks & Recreation \$156,000 to purchase a truck, compact excavator, pull spray rig, tractor, athletic field groomer, and Toro workman; Drainage Maintenance \$135,000 dump truck; Electric \$80,000 vacuum trailer; Water \$55,000 for SUV

purchase and upgrade to vehicle #9410 replacement; and Wastewater \$7,000 to purchase a John Deere Gator.

Fleet Maintenance Fund

The Public Works **Fleet Services Division** manages the vehicle and equipment fleet. The division also performs preventive maintenance and vehicle repair. The City maintains a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. These services include Police and Fire response, Solid Waste Collection, Public Utilities, Building Inspection, and Parks operations.

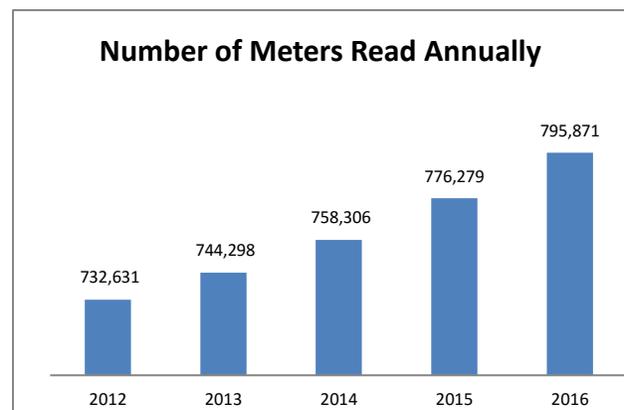
In FY17, total estimated revenues in the Fleet Maintenance Fund are forecasted to be \$2,196,144. Approved revenue includes \$39,100 in SLAs related to fleet additions.

The approved FY17 Fleet Maintenance expenditures are \$2,096,323. This includes a \$9,700 SLA for environmental and safety compliance upgrades.

Utility Customer Service Fund

The Utility Customer Service Division is the primary interface with the City's utility customers. Responsibilities include setting up customer accounts, connecting and disconnecting utility services, reading meters, billing and collecting utility customer accounts and addressing customer concerns.

In FY16, the meter reading function of the Utility Customer Service Fund was outsourced to an outside contractor. This change was made to address the high turnover and frequent vacancies in the Meter Services division that were resulting in billing becoming back-logged and revenues not being received in a timely fashion.



The chart above illustrates the number of meters read annually over the last few years.

FY17 approved expenditures are \$2,759,995. Two SLAs are included in the approved budget. The first SLA, in the amount \$85,904, provides for contract labor services during the ERP implementation process which is expected to be take place in FY17. The second SLA is for the addition of one full-time Customer Service Representative for Billing Services. This position will help ensure that a high level of customer service is maintained, as well as decrease delays in billings caused by a shortage of manpower in that department. This will increase the total FTE count in the Utility Customer Service Fund by 1.0 FTE.

Capital Projects Funds

The City has a number of capital project funds. General Obligation Bonds (GOB) have historically been used for general government projects such as streets, parks, traffic, public facilities and other such needs. However, the City has several other resources that may be used to supplement those resources and help to hold down the ad valorem taxes necessary to pay for GOBs. In addition, the City has statutory authority and City Council policy allows for the use of non-voter authorized debt instruments such as Certificates of Obligation and Contract Obligations (generally referred to as COs).

In addition to the general government projects, the City has bond funds for each of the utilities operated by the City. Also for FY17, operating funds from the Electric and Wastewater Funds are estimated to be used to fund capital projects in lieu of the issuance of additional debt.

Other resources to fund capital projects include the Utility Funds, the Drainage Fund, Park Land Dedication Funds and the Hotel Tax Fund. Each provides resources that will be used to complete a number of projects over the next five years.

General Government Capital Projects

The following is a summary of some of the key general government projects included in the FY17 Approved Budget. More details about these projects can be found in the Governmental Capital Improvement Projects Budget narrative that precedes the governmental capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Streets, Traffic, Sidewalks and Trails Capital Projects

A total of \$42,347,727 is estimated to be spent on capital transportation projects in FY17. This includes Street Rehabilitation projects, Street Extension and Capacity Improvement projects, Traffic projects, and Sidewalk and Trail projects. Some of the key rehabilitation projects include the Luther Street Rehabilitation, Munson Street Rehabilitation, and Francis Drive Rehabilitation. These projects have been included in the Capital Improvement Program in an effort to maintain existing infrastructure. Most of these projects have been funded with CO debt and/or budget balances from completed projects.

A number of Street Extension and Capacity Improvement projects have been included in the FY17 approved budget. Significant projects that are in progress include the Lakeway Extension project; the Rock Prairie Road West Widening project; the Greens Prairie Trail from FM 2154 through Royder Road project; the Cain/Deacon Union Pacific Railroad Crossing Switch; the design of capacity improvements on 2818 between Wellborn Road and George Bush Drive; the Road Improvements at Rock Prairie Road West from 2154 to the City limits project; the Capstone and Barron Road Alignment; Neighborhood Safety Improvements - Holik, Park Place, Anna and Glade; the Holleman Drive South Widening project; Intersection Improvements at Greens Prairie Road and Arrington; the Royder Road Expansion project; and the Greens Prairie/FM 2154 Intersection Improvements project.

While construction of these projects is scheduled for several years out, funds have been estimated in FY17 for preliminary engineering and surveying on the Greens Prairie Road - Arrington Road to City Limits West of Wallace Phillips Parkway project and the Greens Prairie Trail – City Limits West of Woodlake to Royder Road project.

Traffic system projects in the FY17 budget include the construction of a signal and related roadway improvements at Victoria Drive and State Highway 40. Also included is the continuation of the Intelligent Transportation System (ITS) Master Plan Implementation. In addition, funds have been included for additional future signal projects that may be needed as determined by the results of traffic warrant studies. Another project included in FY17 is the Replacement of the Planter Boxes along Texas Avenue.

Key Sidewalk and Trail projects include the completion of the Lick Creek Park Hike and Bike Trail and the initial phases of construction on Phase II of the University Drive Pedestrian Improvements project.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

Parks and Recreation Capital Projects

In FY17, expenditures in the amount of \$3,298,357 are estimated for Parks and Recreation capital improvement projects. Included is \$210,000 for Field Redevelopment projects. A portion of the funds will be used for replacement and repairs to numerous athletic facilities and parks throughout the City.

Key Parks and Recreation facility projects included in the FY17 budget include the completion of the construction of the Lincoln Center Expansion. In addition, budget is included in FY17 for a number of renovations at the pools. These include the repair of structural cracks, pool decking renovations, plumbing repairs, grating replacement and the replacement of a slide feature. Budget has also been included in the FY17 CIP for a number of System-Wide Park Improvement projects that include the addition and replacement of play sets and playground surfacing, lighting improvements, parking lot renovations, facility repairs, gym equipment, sidewalk reconstruction, fencing upgrades, and basketball court resurfacing.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

General Government and Capital Equipment Capital Projects

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology/equipment projects. In FY17, \$21,601,620 is the estimated expenditure for public facility projects. One of the projects included in this estimate that is currently in progress is the Library Expansion project. Construction of this project is expected to begin in FY16 and be completed in FY17. Also included in FY17 is budget to be used toward the construction of a new Police Station. Based on current forecasts, construction of this project would require a tax increase.

Also included in the CIP for facility projects is an estimate for the construction of two City Gateway Signs. The first of these signs will be located at the State Highway 6 and University Drive Interchange within TXDOT ROW. The second sign will be located at the southern entrance of the City off of State Highway 6.

The FY17 budget also includes several projects for existing City facilities that are necessary due to address compliance and corrective maintenance needs. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. These projects include the replacement, containment repair, and cleaning of existing above-ground storage tanks at the Public Works facility and the addition of a tipping structure that will be used for street sweeping containment.

Also included in the facility capital project budget is a FY17 estimate of \$200,000 to be used for the conceptual planning/design of a community center. The funding for this planning/design will come from the General Fund that will be transferred to the General Government CIP Fund. Based on current forecasts, construction of this project would require a tax increase.

The FY17 Approved Budget also includes a projected expenditure of \$5,674,252 for technology/equipment projects. Technology projects for which FY17 funds are estimated include the implementation of the public safety CAD/RMS (Computer Aided Dispatch/Records Management System) Replacement project, the continuation of the Enterprise Resource Planning (ERP) System Replacement project, the Fiber Optic Infrastructure project; the Website Replacement/Upgrade project; and the Storage Upgrade project. In addition, budget has been included for the Replacement of the City's Fuel System Software.

Capital equipment purchases budgeted in this Fund in FY17 include the Self-Contained Breathing Apparatus Replacement project and the Public Safety Radio Replacement project.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

Enterprise Capital Projects Funds

Below is a summary of the key utility capital projects included in the FY17 Approved Budget. More details about these projects can be found in the Utility Capital Projects Budget narrative that precedes the Utility capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Electric Capital Projects

The approved budget appropriation for electric capital projects is \$16,767,100. Included are general plant upgrades as well as an estimate for costs related to addressing long-term facility programming needs. Funds are also estimated for Overhead System Improvement projects. These funds will be used for the construction of overhead feeder extensions and upgrades of existing overhead electric infrastructure. This includes the annual utility pole replacement program. Funds are estimated for Underground System Improvement projects. These funds will be used for the construction of new underground electric projects and for conversion of overhead power lines to underground. Included in this estimate are various underground feeders in the Northgate area. Also included is underground on Rock Prairie Road and an underground duct system to coincide with the Lakeway Drive Extension project. In addition, budget is included for New Service and System Extension projects. These funds will be used to provide electrical system services for new customer additions (residential, commercial, apartments and subdivisions).

Funds are included in FY17 for Thoroughfare Street Lighting projects. These funds will be used for new thoroughfare street lighting projects and improvements to existing thoroughfare street lights. The FY17 estimate also includes the replacement of the City's residential and thoroughfare street lights with LED systems. Budget is included in FY17 for Distribution and Transmission projects. Significant Transmission/Distribution projects planned for FY17 include improvements to the ring bus at the Greens Prairie Substation and improvements to the breaker configuration and transformer locations that will improve reliability and safety at this location. Also included in FY17 is an estimate for the purchase of land that will be needed for a future substation as well as an estimate for engineering costs related to the construction of the Graham Road Substation, which is planned for FY18. Other FY17 Transmission/Distribution projects include various SCADA enhancements, the installation of cameras in the substations, a 138 KV transmission switch replacement and various other minor capital improvements.

Water Capital Projects

The estimated FY17 expenditure for water capital projects is \$17,158,393. This includes an estimate for the purchase of land for a future well. In addition, an estimate is included for the start of construction on Well #9 and the Well #9 Collection Line. As capacity needs grow, the City is preparing for the construction of new wells. An estimate is included in FY17 for the Well Field Collection System Loop project. An additional project planned for FY17 is the Rehabilitation of Water Well Pumps and Motors. Other Production projects include the Installation of Security Fencing at Sandy Point Pump Station and the construction of an Equipment Shed at the Dowling Road Pump Station.

FY17 Water Distribution include general Oversize Participation (OP) funds. These funds are used to help meet future capacity needs by oversizing water lines above the minimum size required to serve a development. In addition, an estimate has been included in FY17 for the Sweetwater Forest Water Line Extension project. Several projects have been included in the FY17 budget for the extension of water lines along State Highway 6. The first is the State Highway 6 Waterline Phase I (State Highway 40 to Venture), the second is the State Highway 6 Waterline Phase II (Creagor Line to State Highway 40) and the third is the State Highway 6 Waterline Phase III (Creagor Lane to State Highway 40). These lines are needed to help address increased demand. The Lakeway Waterline Extension project is also included in FY17. An estimate is also included for Miscellaneous Water Rehabilitation projects that may arise throughout the fiscal year.

Rehabilitation projects included in the FY17 Approved Budget include the Eastgate Rehabilitation project and the Woodson Village Water Line Rehabilitation project. Several other utility rehabilitation projects are included in the FY17 estimated expenditures that are being completed in coordination with the corresponding street rehabilitation projects. These include the Luther Street Water Line Rehabilitation project, the Munson Street Water Line Rehabilitation project, the Francis Drive Water Line Rehabilitation project, the Nimitz Street Water Line Rehabilitation project and the Southside Safety Improvements - Park Place/Holik/Anna Water Line Rehabilitation project.

Wastewater Capital Projects

The FY17 estimated expenditure for wastewater capital projects is \$20,670,431. Wastewater Collection projects include general OP. These funds are available to meet future anticipated capacity in the construction of wastewater lines above the minimum size needed to serve the development. Also included in the FY17 estimate is the East Side FM 158 Sewer project. In addition, an estimate has been included in FY17 to be used toward the design of Lick Creek Parallel Trunk Line Phases I and II. In addition, an estimate is included in FY17 for the Bee Creek Parallel Trunkline project. This project is being completed in phases, with the third phase progressing in FY17. Other Wastewater Collection projects scheduled for FY17 include Phases I and II of the Northeast Sewer Trunkline. Design of phase I began in FY16 with construction planned for FY17. Design of phase II is scheduled to begin in FY17. It is anticipated that approximately \$1.5 million of the expenditures for phase I will be funded with Community Development Block Grant funds.

Rehabilitation projects included in the FY17 Approved Budget include the Eastgate Rehabilitation project and the Woodson Village Sewer Line Rehabilitation project. Several other utility rehabilitation projects are

included in the FY17 estimated expenditures that are being completed in coordination with the corresponding street rehabilitation projects. These include the Munson Street Sewer Line Rehabilitation project, the Francis Drive Sewer Line Rehabilitation project, the Nimitz Street Sewer Line Rehabilitation project and the Southside Safety Improvements - Park Place/Holik/Anna Sewer Line Rehabilitation project.

A number of Treatment and Disposal projects have also been included in the FY17 budget. These include the Structure Coating Replacement at the Carters Creek Wastewater Treatment Plant (CCWWTP), the Lick Creek Generator Replacement, the Installation of a Headworks Catwalk at the CCWWTP, the CCWWTP Fueling Station, the Replacement of the Carters Creek Screw Lift Pumps, and the Aeration Blower Improvements project at the CCWWTP.

A significant project that has been added to the FY17 Wastewater CIP is the Lick Creek Expansion and Nutrient Removal project. The results of the 2016 Wastewater Master plan indicate that a 3 MGD expansion will be required to meet the TCEQ permit requirements as development continues to occur within the LCWWTP sewershed. This project will increase the capacity of the LCWWTP from two million gallons per day to five million gallons per day while adding phosphorus removal capabilities to the plant. Design of the project is scheduled to begin in FY17 with construction expected to span several years.

Several General Plant projects are included in the FY17 Approved Budget. These include SCADA at the New Lift Stations, the Carters Creek Electrical Improvements project, and the Repurposing of Buildings at the CCWWTP. In addition, two projects related to land acquisition have also been included in the FY17 budget. These projects are intended for the purchase of land to serve as buffers around the treatment plants.

More details about these projects can be found in the Utility Capital Projects Budget section of this budget document.

Special Revenue Capital Projects

Below is a summary of the key special revenue projects included in the FY17 Approved Budget. More details about these projects can be found in the Special Revenue Capital Improvement Projects narrative that precedes the Special Revenue capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Park Land Dedication Capital Improvement Projects

The Park Land Dedication Funds account for the receipt and expenditure of funds received by the City from residential land developers who dedicate land, or money in lieu of land, for use in the development of neighborhood parks in residential areas. The projects in the Park Land Dedication Capital Improvement Projects Funds are funded using the dedicated park land funds. Park Land dedication funds must be used for the development of parks within the zone to which the funds are dedicated. In FY17, estimates are included for Park Land Dedication projects that are anticipated to be completed in the various park zones.

Key park development projects included in the FY17 Park Land Dedication Funds include the initial design phase of the Fun for All Playground at Central Park. This project is for the construction of an inclusive playground for children with special needs. The playground will provide a safe atmosphere while incorporating educational aspects and challenges to spark imagination and enhance quality of life. This project is a joint effort between the City of College Station, the College Station Rotary Club, the College Station Noon Lions Club, and the Kiwanis Club.

Other parks in which significant development or improvements are expected in FY17 include Crescent Point Park, Raintree Park, John Crompton Park, Sonoma Park, Reatta Meadows Park and Barracks Park.

In addition, funds for minor amenity improvements have been included for Cy Miller Park, Woodland Hills Park, Windwood Park, Cove of Nantucket Park and Castlegate Park. Signage is also planned for various parks using Park Land Dedication funds.

Additional funds are budgeted in a number of Park Land zones but these funds have not yet been obligated to specific projects. These funds are available to be used for projects that arise throughout the year within the applicable zones. Funds not used in the fiscal year will carry over to future fiscal years.

Drainage Capital Improvement Projects

Drainage capital projects are funded by revenue generated through a drainage utility fee that is collected from residential and commercial utility users. An estimate is included in FY17 for Minor Drainage Improvement projects. These funds are used for minor unscheduled drainage projects that may arise throughout the fiscal year. Also included in the Drainage CIP is an estimate for the Southwest Parkway Storm Drain Replacement project and an estimate for the Culvert Replacement under John Milliff Road and Redmond Drive.

Sidewalk Zone Capital Projects

The Sidewalk Zone Funds account for the receipt and expenditure of funds received by the City from developers who, upon approval of the Planning and Zoning Commission and in accordance with a number of criteria as defined by the City's Sidewalk ordinance, pay a fee in lieu of constructing the required sidewalk or multi-use path. Fees collected in lieu of sidewalk or multi-use path construction must be expended in the sidewalk zone within which the approved development is located and must be used only for construction, reconstruction or land acquisition costs associated with sidewalks, multi-use paths and other non-vehicular ways. The FY17 budget includes estimates for projects in two of the Sidewalk Zones. The first is in Sidewalk Zone 8 for the Emerald Dove Sidewalk project. The second project is for the use of Sidewalk Zone 15 funds toward the sidewalks planned for construction as part of the Holleman Drive South project. In addition to these projects, funds that have not yet been obligated to specific sidewalk projects are included in the FY17 budget in Sidewalk Zones 2, 3, 5, 9 and 13. Including these funds in the budget will make them available for use on projects that arise throughout the year within the applicable Zones. Funds not used in the fiscal year will carry over to future fiscal years.

Hotel Tax Fund Capital Improvement Projects

Included in the FY17 Approved Budget is an estimate for the construction of phase I of the Build-Out of the Veterans Park and Athletic Complex. The project will include the construction of two additional synthetic turf fields at Veterans Park along with parking and lighting to support the new fields. The synthetic turf fields will provide an all-weather playing surface that can be used immediately following a rain event. In addition, spectator areas and amenities will be added to these fields and to several existing fields as part of this project. The project will be funded using Hotel Tax funds as the project is anticipated to result in a significant number of individuals coming from outside of the community to play in tournaments held on these fields. The fields will be able to facilitate sports such as soccer, football, lacrosse, and a myriad of other sports events.

Also included in FY17 is an estimate for Southeast Park. The City currently owns the property on Rock Prairie Road next to the BVSWMA landfill where this park is approved. This project would develop the park with 9 ball fields, parking, lighting, restrooms, picnic pavilion, batting cages, streets and park amenities. The Master Plan is currently under development. The project would be completed in phases and the FY17 estimate is the amount needed to begin the project.

Additional O&M Costs

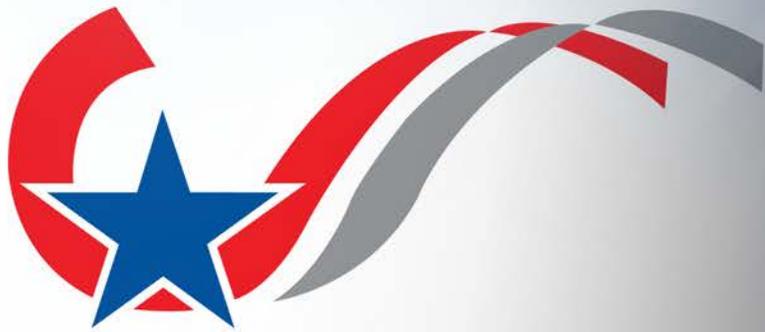
The FY17 Approved Budget includes a number of capital projects that have been recently completed and have added operations and maintenance (O&M) expense. In particular, the City's General Fund has been and will continue to be impacted by capital projects as they come online. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the SLA process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process.

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects

on O&M budgets that are included in the Strategic Business Plans are used by the Finance Office in financial forecasting.

Conclusion

The previous discussion provided an overview of the FY17 Approved Budget and key changes from the FY16 budget. The following sections of the budget document provide additional discussion of the approved budget by fund.



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