



CITY OF COLLEGE STATION
Home of Texas A&M University®

2015-2016
APPROVED CITIZENS' ANNUAL BUDGET



CITY OF COLLEGE STATION
Home of Texas A&M University®

City of College Station, Texas Approved Budget for Fiscal Year 2016

October 1, 2015 to September 30, 2016

Principal City Officials, October 2015

Elected Officials

Mayor.....	Nancy Berry
City Council Place 1/Mayor Pro Tem.....	Blanche Brick
City Council Place 2	Steve Aldrich
City Council Place 3	Karl Mooney
City Council Place 4	John Nichols
City Council Place 5	Julie Schultz
City Council Place 6	James Benham

City Administration

City Manager	Kelly Templin
Deputy City Manager	Chuck Gilman
Assistant City Manager	Jeff Kersten
Assistant City Manager	Jeff Capps
Director of Planning and Development Services	Lance Simms
Director of Finance.....	Vacant
Director of Public Communications	Jay Socol
Director of Water Services Department	David Coleman
Director of Electric Utility.....	Timothy Crabb
Chief of Police	Scott McCollum
Fire Chief	Eric Hurt
Director of Public Works	Donald Harmon
Director of Parks and Recreation	David Schmitz
Director of Information Technology	Ben Roper
Director of Human Resources	Alison Pond
Director of Community Services	Debbie Eller
Director of Economic Development.....	Natalie Ruiz
City Attorney	Carla Robinson
City Secretary	Sherry Mashburn
Internal Auditor.....	Ty Elliott



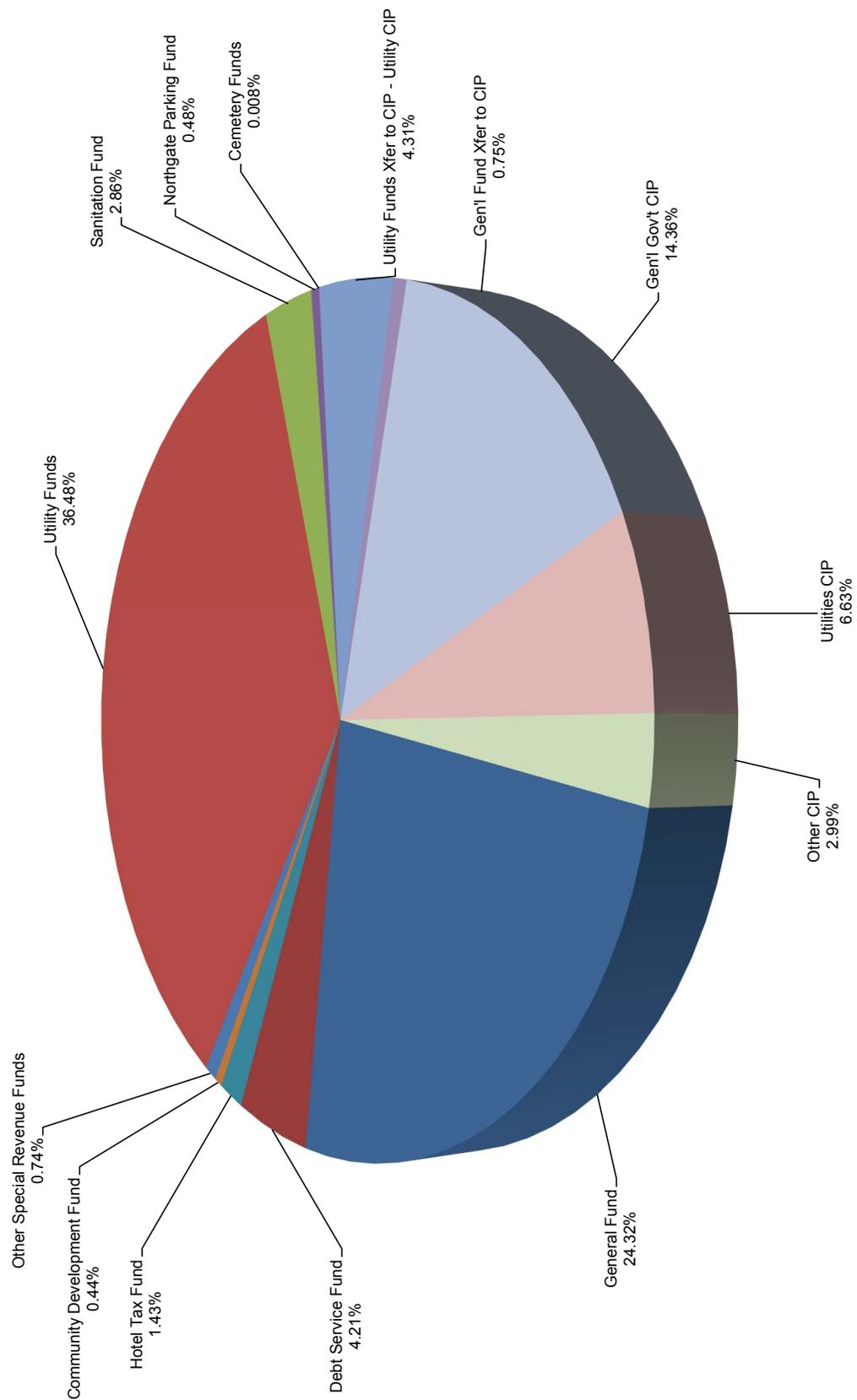
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City of College Station
Fiscal Year Comparison Summary

Fiscal Year 2015-2016 Approved Budget	FY16 Approved Total Funds Available	FY16 Approved Total Appropriation of Funds	Net Transfers	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 86,748,113	\$ 76,468,137	\$ (1,194,352)	\$ 75,273,785	15.38%
Debt Service Fund	16,645,063	13,024,593	-	13,024,593	-1.72%
Economic Development Fund	1,080,188	786,839	(786,839)	-	N/A
Recreation Fund*	-	-	-	-	N/A
Municipal Court Funds	948,416	283,052	-	283,052	1.66%
Police Seizure Fund	78,136	20,000	-	20,000	-25.93%
Utility Funds	138,624,543	112,936,359	-	112,936,359	-4.25%
Sanitation Fund	10,170,612	8,839,334	-	8,839,334	3.19%
Northgate Parking Fund	1,967,215	1,474,503	-	1,474,503	3.82%
Hotel Tax Fund	17,310,015	4,437,530	-	4,437,530	16.17%
Community Development Fund	1,370,112	1,370,112	-	1,370,112	-68.44%
Wolf Pen Creek TIF	1,262,869	-	-	-	N/A
West Medical District TIRZ #18	453,778	-	-	-	N/A
East Medical District TIRZ #19	2,964	-	-	-	N/A
PEG Access Channel Fee Fund	561,633	129,820	-	129,820	60.03%
R.E. Meyer Estate Restricted Gift Fund	566,993	-	-	-	N/A
Insurance Funds	21,207,908	13,431,925	(13,431,925)	-	N/A
Utility Customer Service Fund	2,749,047	2,356,974	(2,356,974)	-	N/A
Internal Services Funds	16,482,367	8,068,765	(8,068,765)	-	N/A
Drainage Fund (O&M)	3,767,546	1,846,040	-	1,846,040	5.95%
Chimney Hill Fund	-	-	-	-	N/A
TX Ave Cemetery Endowment Fund	1,854,496	-	-	-	N/A
Memorial Cemetery Endowment Fund	996,400	25,000	-	25,000	150.00%
Memorial Cemetery Fund	1,777,285	363,101	(363,101)	-	N/A
Subtotal of Operations & Maintenance	\$ 326,625,699	\$ 245,862,084	\$ (26,201,956)	\$ 219,660,128	0.33%
Utility Funds Transfer to CIP - Utility CIP	13,350,000	13,350,000	-	13,350,000	62.41%
Utility Funds Transfer to CIP - Gen'l Gov't CIP	-	-	-	-	N/A
Sanitation Transfer to CIP - Gen'l Gov't CIP	-	-	-	-	N/A
Drainage Transfer to CIP - Gen'l Gov't CIP	-	-	-	-	N/A
Community Development Transfer to CIP	-	-	-	-	N/A
General Fund Transfer to CIP	2,336,650	2,336,650	-	2,336,650	108.00%
Park Land Dedication Transfer to CIP	-	-	-	-	N/A
Capital Transfers to CIP	\$ 15,686,650	\$ 15,686,650	\$ -	\$ 15,686,650	39.23%
General Government Capital Imp. Proj.	\$ 48,589,706	\$ 46,785,711	\$ (2,336,650)	\$ 44,449,061	562.95%
Utility Capital Improvement Projects	38,756,146	33,868,560	(13,350,000)	20,518,560	76.32%
Community Development Capital Imp Proj.	952,214	952,214	-	952,214	26.81%
Special Revenue Capital Imp. Proj.	4,958,547	4,636,200	-	4,636,200	22.14%
Hotel Tax Capital Imp Proj	3,673,274	3,673,274	-	3,673,274	NA
Subtotal of Capital Expenditures	\$ 96,929,887	\$ 89,915,959	\$ (15,686,650)	\$ 74,229,309	224.31%
Totals	\$ 439,242,236	\$ 351,464,693	\$ (41,888,606)	\$ 309,576,087	22.32%

Fiscal Year 2014-2015 Approved Budget	FY15 Approved Total Funds Available	FY15 Approved Total Appropriation of Funds	Net Transfers	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 75,311,851	\$ 67,850,542	\$ (2,610,594)	\$ 65,239,948	11.10%
Debt Service Fund	16,103,695	13,252,308	-	13,252,308	6.88%
Economic Development Fund	703,836	514,254	(514,254)	-	N/A
Recreation Fund	942,950	3,218,331	(2,275,381)	942,950	-9.14%
Municipal Court Funds	1,055,980	278,440	-	278,440	6.88%
Police Seizure Fund	87,153	27,000	-	27,000	-32.50%
Utility Funds	137,761,133	117,946,445	-	117,946,445	-5.80%
Sanitation Fund	9,235,722	8,566,064	-	8,566,064	4.19%
Northgate Parking Fund	1,750,964	1,420,247	-	1,420,247	-2.52%
Hotel Tax Fund	17,810,143	3,819,887	-	3,819,887	28.90%
Community Development Fund	4,341,847	4,341,847	-	4,341,847	92.24%
Wolf Pen Creek TIF	1,257,597	1,257,597	-	1,257,597	1.83%
West Medical District TIRZ #18	268,737	-	-	-	N/A
East Medical District TIRZ #19	2,092	-	-	-	N/A
PEG Access Channel Fee Fund	218,134	81,120	-	81,120	N/A
R.E. Meyer Estate Restricted Gift Fund	116,620	-	-	-	N/A
Insurance Funds	22,597,522	10,902,240	(10,902,240)	-	N/A
Utility Customer Service Fund	2,528,930	2,329,034	(2,329,034)	-	N/A
Internal Services Funds	13,738,666	8,123,229	(8,123,229)	-	N/A
Drainage Fund (O&M)	4,292,814	1,742,305	-	1,742,305	5.69%
Chimney Hill Fund	9,334,083	9,334,083	(9,327,416)	6,667	-94.83%
TX Ave Cemetery Endowment Fund	1,825,566	-	-	-	N/A
Memorial Cemetery Endowment Fund	896,005	10,000	-	10,000	0.00%
Memorial Cemetery Fund	1,842,691	262,795	(262,795)	-	-100.00%
Subtotal of Operations & Maintenance	\$ 324,024,731	\$ 255,277,768	\$ (36,344,943)	\$ 218,932,825	1.45%
Utility Funds Transfer to CIP - Utility CIP	8,220,000	8,220,000	-	8,220,000	20.00%
Utility Funds Transfer to CIP - Gen'l Gov't CIP	623,061	623,061	-	623,061	N/A
Sanitation Transfer to CIP - Gen'l Gov't CIP	43,439	43,439	-	43,439	N/A
Drainage Transfer to CIP - Gen'l Gov't CIP	28,959	28,959	-	28,959	N/A
Community Development Transfer to CIP	928,139	928,139	-	928,139	6.59%
General Fund Transfer to CIP	1,123,416	1,123,416	-	1,123,416	N/A
Park Land Dedication Transfer to CIP	300,000	300,000	-	300,000	N/A
Capital Transfers to CIP	\$ 11,267,014	\$ 11,267,014	\$ -	\$ 11,267,014	13.37%
General Government Capital Imp. Proj.	\$ 31,619,213	\$ 9,739,746	\$ (3,035,014)	\$ 6,704,732	-58.55%
Utility Capital Improvement Projects	25,068,315	19,857,234	(8,220,000)	11,637,234	26.02%
Community Development Capital Imp Proj.	750,878	750,878	-	750,878	-22.29%
Special Revenue Capital Imp. Proj.	4,147,557	3,807,852	(12,000)	3,795,852	14.18%
Hotel Tax Capital Imp Proj	-	-	-	-	N/A
Subtotal of Capital Expenditures	\$ 61,585,963	\$ 34,155,710	\$ (11,267,014)	\$ 22,888,696	-22.94%
Totals	\$ 396,877,708	\$ 300,700,492	\$ (47,611,957)	\$ 253,088,535	-0.92%

City of College Station Net Budget - \$309,576,087



Budget Overview

The following sections provide an overview of the Governmental Funds, Enterprise Funds (including Capital Project Funds), Special Revenue Funds, and Internal Service Funds. The text below focuses on the various City departments and functions provided by each department. Descriptions of changes to the base budget and service level increase or decrease requests are included in the text.

Governmental Funds

Police Department

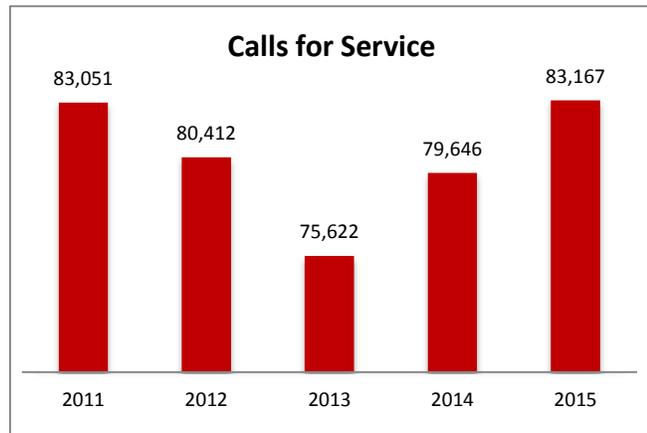
The Police Department provides a number of services that help keep the community safe. Services provided include: 1) police patrol with certified police officers who are assigned to specific areas of the City and who are equipped with police vehicles and all necessary equipment; 2) criminal investigation for the investigation of reported crimes; 3) animal control; 4) communications and emergency medical dispatch support for police, fire and EMS; 5) short term jail/detention facilities that reduce the processing time of arrests; and 6) a recruiting and training division that serves as a support and training function for the Department.

Maintaining a competitive pay and benefit structure is one of the central goals of the City.

The FY16 Approved Budget has appropriated funds in the amount of \$824,946 for targeted pay increases for sworn positions in the Police Department. This increase brings the pay and benefit structure of the Police Department into competitive range with surrounding law enforcement agencies.

The Police Department FY16 Approved Budget includes eleven service level adjustments (SLAs). Four of the eleven SLAs requested the addition of support positions to meet the ever-growing demands of the City. The first SLA requested the addition of one Recruiting & Training Officer to help manage the hiring process for all sworn and civilian employees. The new officer will also provide training for new and existing employees, as well as provide additional research capacity and curriculum development. The second SLA requested the addition of one Special Investigations Officer, who will provide assistance to the detective unit. The third SLA requested one Communications Operator to provide additional support for call intake and radio dispatch. The fourth SLA requested the addition of one Community Enhancement Police Assistant. The function of this position will be to increase responsiveness to neighborhood and community issues, as well as monitor community events and programs. A fifth SLA also addressed personnel in the department and requested a position upgrade for an Animal Control Officer position to an Animal Control Supervisor position. In FY12, the Animal Control Supervisor was upgraded to Support Services Manager. The Support Services Manager's responsibilities have grown, as well as the number of current Animal Control Officers. This upgrade will shift the supervision responsibilities from the Support Services Manager to the Animal Control Supervisor.

Additional SLAs address increasing costs in existing service areas and equipment needs. The sixth SLA was a budget maintenance request to cover costs of inflation and increases in usage and maintenance. A seventh SLA is for the increase of overtime budget in the department. Previously, officers could accrue comp time when working on holidays. However, due to department demands, several were unable to utilize their accrued comp time. This SLA changes the policy to pay officers overtime pay on holidays worked. An eighth SLA requested the addition of one CID vehicle to the police fleet. The total number of fleet vehicles in Criminal Investigations Division is inadequate to accommodate the demands of the division.



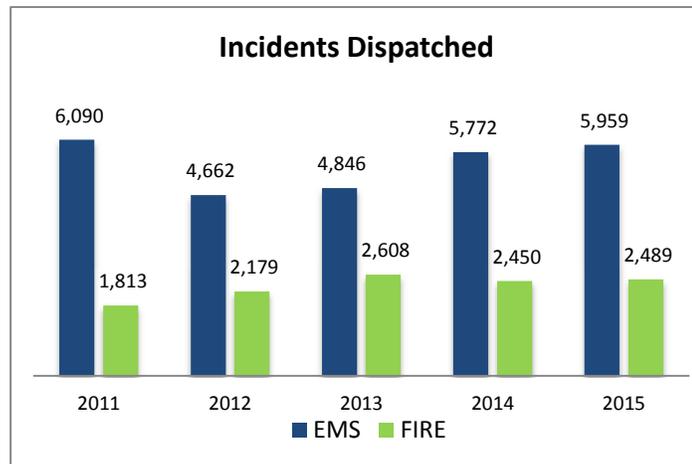
The above graph illustrates calls for service. A "call for service" is activity that requires action by an officer/employee of the Police Department, be it self-initiated or based on a civilian's request for service. These include criminal offenses and miscellaneous non-criminal incidents.

The largest item in the above requests was for the purchase of 65 additional TASER devices with assurance plans for \$130,917. In 2009, the Police Department introduced a TASER pilot program. The program was very successful and over the years, the department has incrementally expanded this program. This SLA will equip officers with the TASER device, as well as replace units in need of replacement.

In addition to the above requests, the Police Department requested funds for a Patrol Rifle SLA and a Patrol Shotgun SLA. The department-owned rifles and shotguns are outdated and no longer meet the Department's minimum standard. Combined, these SLAs total \$48,000.

Fire Department

The Fire Department provides services to College Station, Texas A&M University, and the City of Bryan—through an automatic aid program—and to rural areas around College Station through mutual aid agreements. The Fire Department currently operates six stations located throughout the City. The basic services provided by the Fire Department include: 1) fire response; 2) emergency medical response; 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; and 4) hazardous material response.



The Fire Department approved FY16 budget includes three SLAs that will promote the City Council priorities to efficiently, effectively, and strategically place and deliver core services and infrastructure that maintains citizens' health, safety and general welfare.

The first SLA allocates \$1,868,595 for the addition of six firefighters and a ladder truck at Fire Station 6. The SLA includes \$1,400,000 for the purchase of a ladder truck and the remaining \$468,595 is for the costs related to the addition of six firefighters. This ladder company will provide initial response to all high-rise buildings on University Drive and the Texas A&M campus. The Fire Department opened Fire Station #6 in December 2012 to provide improved fire and EMS services to the northern part of College Station and this SLA is year two of three in the staffing of Station 6. City of College Station was awarded a grant with the Assistance to Firefighters Grant (AFG) program to fund the addition of six firefighters beginning in FY16. The primary goal of the AFG program is to meet the firefighting and emergency response needs of fire departments.

A second SLA in the amount of \$51,700 was approved for Distance Learning for Fire Stations. Distance learning will allow the department to train its members that are spread out geographically within the City. Fire Department personnel require more than 8,264 training hours annually to maintain more than 756 certifications. This SLA will provide the equipment needed to set up distance learning sites and will improve training capabilities and increase department communications to on-duty members as well as reduce the times Fire and EMS units leave assigned Fire districts for training events.

The third SLA, in the amount of \$122,200, is for the purchase of seven automatic CPR devices. This will place devices on all EMS units in the City. Effective chest compressions deliver vital oxygen to the brain and can prime the heart for successful delivery of electrical shock. The delivery of uninterrupted compressions at a consistent rate and depth facilitate better patient care and improve a patient's chance for a successful outcome.

Also included in the City's FY16 budget is a \$1,300,000 transfer from General Fund to Equipment Replacement Fund to be used for the total replacement of the Fire Department's Self Controlled Breathing Apparatus (SCBA). This will be a pivotal year in the City's SCBA program because many of the

air bottles are approaching the end of service life requirements. The purchase of the SCBAs is anticipated to take place in FY17.

Public Works Department

The Public Works Department consists of the following divisions: Administration, Traffic Engineering, Facilities Maintenance, Capital Projects, Street Maintenance, Traffic Signs & Markings, Landscape & Irrigation Maintenance, and Traffic Signals. The department is also responsible for Drainage Maintenance, Sanitation, and Fleet Services.

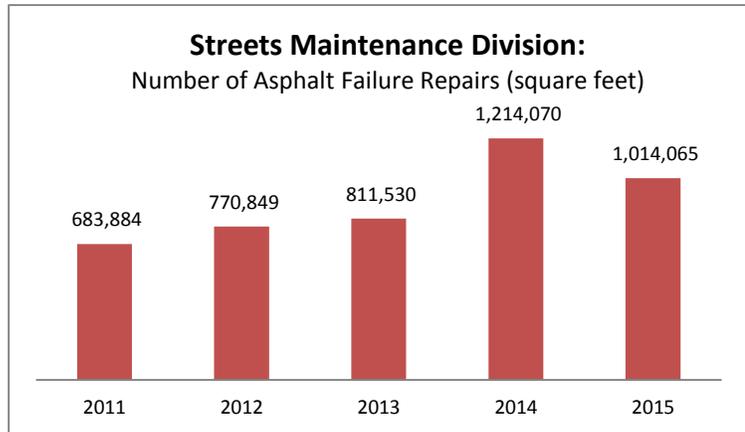
Public Works Administration Division is responsible for the daily administrative functions of the department. Two SLAs were approved in this division. The first SLA is for \$10,000 for costs associated with the American Public Works Association (APWA) reaccreditation site visit. A second SLA in the amount of \$32,500 is to fund costs associated with the recently implemented Environmental Compliance Initiative. The department is subject to several local, state, and federal regulations addressing the handling, storage, and disposal of items such as petroleum storage tanks, containment areas, fluorescent bulbs, used oil, contaminated absorbent, used millings, street sweepings, waste paint, and other regularly used supplies. This SLA will fund ongoing compliance assessments and provide training for Public Works employees accordingly.

The **Traffic Engineering Division** conducts and reviews traffic engineering studies and plans and evaluates on-street parking throughout the City. Additionally, the Traffic Engineering Division engages in public education, special programs, and project management of related capital projects. The FY16 budget contains an SLA for \$103,201 to fund the operations and maintenance costs related to the Intelligent Transportation System (ITS) Master Plan. In 2013, the ITS Master Plan was developed in order to provide an evaluation of the Traffic Division and identify any deficiencies in the utilized technology such as signal controllers and the central system software that are at the end of their useful lives. This SLA is for the addition of a Traffic Engineer that will increase the ability of staff to respond to operational and maintenance issues as soon as they occur, react to congestion issues in real-time, and monitor the transportation network holistically. A second SLA is for Intersection Safety Studies in the amount of \$25,000. These funds will be used to acquire professional services (engineer/survey) or data collection services necessary to evaluate Texas Manual on Uniform Traffic Control Device (TMUTCD) warrants at intersections within the City of College Station. Due to steady population growth, Traffic Engineering receives requests for all-way stops and traffic signals at various intersections throughout the city.

The **Facilities Maintenance Division** provides support services to City departments through the maintenance of City facilities. This includes heating, ventilation and cooling systems. Additionally, Facilities Maintenance personnel perform minor building construction and remodeling activities. The Division also repairs and/or replaces equipment in a timely manner. A facility assessment was conducted in the fall of 2013 and the Facilities Maintenance Division set up an anticipated maintenance and corrective repairs schedule to address some of the issues identified as part of this assessment. An SLA in the amount of \$614,000 was approved to address a number of the corrective repairs that have been identified. Funds were also budgeted in FY15 to address corrective issues identified and the FY16 funds will continue the repairs needed. A second SLA was approved for \$50,000 for a Facilities Maintenance Space Needs Feasibility Study in order to identify the appropriate space needs for the division, including office space, inventory storage space as well as staff vehicle and service vehicle parking space needs.

The **Capital Projects Division** is responsible for the administration of the City's capital improvement plan. This includes the management of projects funded through bond elections such as streets, fire stations, libraries, and others. Several of the capital projects for public utilities such as Electric, Water, Wastewater, and Drainage are also handled in this division.

The **Streets Maintenance Division** of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs, including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Maintenance Division coordinates with the Traffic Engineering and Capital Projects Divisions to plan and develop major street projects. The Streets Maintenance Division also provides other routine maintenance



services such as pothole patching and crack sealing. The effectiveness of this service is measured by the average pavement rating of the City's streets. The citywide average pavement rating for 2015 is an 86 out of 100, which means that city streets are in good condition overall. A decision matrix is used to determine the maintenance strategy for a particular roadway and is based upon the type of distresses present, the density of the distresses, and the roadway classification. Funding is included in the FY16 budget for the Division's pavement maintenance and rehabilitation plan. The square feet of asphalt failure repairs for FY15 is significantly lower than than FY14 due to historic winter and spring precipitation, increase in contracted overlays, and limited asphalt availability from the supplier, all of which prevented repairs.

One SLA is included in the approved budget for the Streets Maintenance Division requesting \$1,600,000 to continue the rehabilitation and upgrade of streets due to increased traffic pressure. Projects are selected after a review of data that includes overall road condition, increased traffic and importance as a conduit for traffic through the community.

The **Landscape and Irrigation Maintenance Division** is responsible for the city-wide landscape maintenance and repair of all irrigation lines and equipment outside of those maintained by Parks and Recreation. This division's primary goal is to implement water conservation efforts. A \$64,415 SLA was approved for maintenance of the irrigation infrastructure.

The **Traffic Signs & Markings** and **Traffic Signals** divisions service and maintain integral traffic flow control mechanisms throughout the City. The system is critical to City operations, most notably during peak traffic times such as the very busy Texas A&M football season. These divisions are also responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians. An SLA in the amount of \$50,000 was approved for a Traffic Signs & Markings maintenance plan implementation which will begin the conversion of major thoroughfares' long-line roadway markings from paint to a more durable long-lasting thermoplastic material. The second SLA provides \$50,000 for the Texas Avenue Retiming project. This project will allow traffic data to be collected, entered into a simulator, analyzed and, in the end, will implement new traffic signal timings. It has been six years since Texas Avenue has been retimed. This corridor is comprised of twelve signalized intersections. Retiming signals is beneficial for motorists by reducing vehicle stops and delays, saving both time and fuel consumption.

Parks and Recreation Department

The Parks and Recreation Department (PARD) is responsible for College Station park facilities and recreational programs. In prior years, the PARD budget was split between the Recreation Fund and the General Fund. However, the Recreation Fund was moved back into the General Fund and reflected as Recreation Programs in FY15. Recreation Programs includes Sports Programs, Aquatics, Xtra Education programs and Teen and Senior programs. The remaining Parks and Recreation activities, such as maintenance of park facilities, heritage programs, athletic tournaments, special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City, and cemetery maintenance and operations are budgeted in the General Fund of the Parks and Recreation Department.

The **Parks and Recreation Department (PAR) Administration Division** serves as the primary point of contact for customers and provides administrative support to the rest of the department. This division also provides coordination, design and administration of some of the parks and recreation capital improvement projects, graphics support, marketing development, emergency shelter operations and website administration.

The **PAR Recreation Division** oversees Youth and Adult Athletics, Aquatics, Instruction programs and Tournament events.

The **PAR Special Facilities Division** includes the coordination of Heritage events. Additional budget, including a part time position, is included in the City Secretary's Office budget.

The **Parks Operations and Cemetery Division** is responsible for maintenance and operations of the City park facilities, athletic facilities, selected streetscape areas, the City Cemetery and the Memorial Cemetery. This division also provides support for special events, programs and other City activities.

The PAR General Fund budget includes fourteen approved SLAs, twelve of which reflect one-time additions to the budget in FY16 that will not carry forward to future years. The first and second SLAs allocate a combined one-time expense of \$538,400 for the repairs to various park structures, such as bridges, dugouts, fences, irrigation systems, trails, etc., as well as the purchase of various playground equipment and court resurfacing needs identified in the Parks Asset Management Plan. The third and fourth SLAs are for repairs and maintenance on park parking lots and lights (\$34,000) and facility lighting (\$80,000). The fifth SLA allocates funds for the purchase of various park amenities, such as picnic tables, BBQ grills, drinking fountains, etc. The cost for this SLA is \$97,600. The sixth and seventh SLAs are for the purchase of a Kromer No Ramp Trailer (\$13,500) and Bobcat Skidsteer attachments (\$10,000) to expand the capability of Park's existing skidsteer. The eighth and ninth SLAs are the only recurring budget SLAs and are for an increase in O&M budget for Parks maintenance on the athletic fields, as well as an increase to budget for uniforms and safety boots. The total recurring impact to budget of these costs is \$22,500. The tenth Park SLA is for \$45,000 and is for the purchase of baseball scoreboards at Brian Bachmann and Wayne Smith Parks. Fifty percent (\$22,500) of this SLA will be funded by the Hotel Tax Fund.

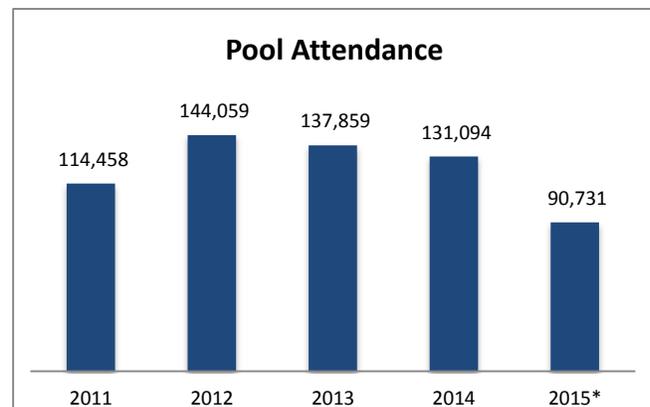
In addition to the baseball scoreboards SLA, four additional SLAs have been included in the PAR approved budget for items that will be funded using Hotel Tax funds. These items will be budgeted in the PAR budget, but a transfer from the Hotel Tax Fund will be made to cover the cost. The first of these SLAs, in the amount of \$50,000, is for bid fulfillments for the U.S. Soccer President Cup and the ASA / USA 16U National Championship. The second of these SLAs is for \$10,000 to host the TRAPS Central Region Workshop. The third SLA is for \$25,000 to upgrade the kiosk located at the Veterans Park Memorial. A fourth SLA is also for Veterans Park and is for \$30,000 for the purchase of a Connectivity Speaker System.

Recreation Programs:

Each program within Recreation Programs has a fully costed budget, which not only includes revenue and direct costs, but also includes indirect administrative costs, field costs, and General and Administrative transfers.

The **Aquatics Division** supports three City pools, the splash pad at the Lincoln Center, swim lessons, water fitness, and the swim team.

The PAR Recreation Programs budget includes three SLAs, which will increase the budget by \$257,423. The first of these SLAs is for repairs needed at Cindy Hallaran Pool and Adamson Lagoon. The second SLA is for the conversion of



**Prior to FY15, PAR calculated Aquatics Program participants as daily attendees of the aquatics system. In FY15, program participants were counted as a single attendee versus counting the attendee on a daily basis.*

the Senior Services Coordinator from part-time to full-time. The third Recreation Programs SLA is for upgrades and renovations to the Southwood Community Center.

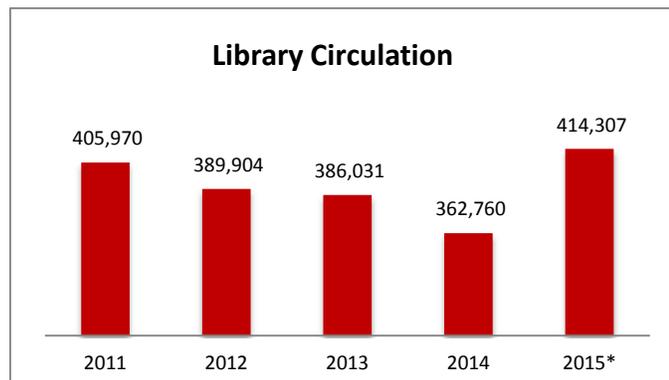
The **Sports Division** includes programs such as Adult Softball, Adult Volleyball, Youth Basketball, Youth Football, Youth Volleyball, Adult Kickball, Challenger Sports, Tennis, Ultimate Frisbee and several non-fee programs.

The **Instruction Division** is comprised of the Xtra Education Program, which provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs that are offered at various sites throughout the City.

The **Southwood Center and Lincoln Center Division** - Several teen and senior activities take place daily at the Southwood Center. The Lincoln Center is a community/recreation center that provides positive programming and serves as a satellite center for social services.

Larry J. Ringer Library

The Larry J. Ringer Library facility is overseen by the City's Parks and Recreation Department. This facility is operated in collaboration with City of Bryan, which provides staffing for the College Station facility. The graph to the right illustrates the circulation of the College Station Library over the last several years. The Library FY16 Approved Budget is \$1,101,851 and includes an increase to the capital budget for library books from \$40,000 in FY15 to \$44,650 in FY16. Library circulation has increased significantly in FY16, partially due to the incorporation of figures from online circulation.



**Prior to FY15, online circulation data was reported solely as circulation for Mounce Public Library in City of Bryan. Figures for FY15 for Ringer Library circulation include 1/2 of the online circulation recorded for the both libraries.*

Planning and Development Services Department

The Planning and Development Services Department provides oversight for development planning and review and inspection of the built environment within the City of College Station. Planning and Development Services consists of the following divisions: Administration; Civil Engineering; Development Services – Building; Development Coordination; Planning; Greenways; and GIS Mapping.

The Planning and Development Services Department works with citizens and other City departments to ensure City development in a manner consistent with policies established by Council. Planning and Development Services continues to identify and implement opportunities for streamlining processes within the department.

Four SLAs are included in the FY16 approved budget. The first SLA is the addition of a part-time non-benefited Geographic Information System (GIS) technician to assist in the input of data into development-related GIS layers maintained by the department. This position will allow for increased timeliness of information and greater quality control of development data to be used in land development analysis and decision-making. A second SLA was approved to provide funding needed to respond to annexation petitions or proactively annex property under the exempt status. A FY15 amendment to The Oil and Gas Ordinance adopted a requirement for Contract Inspection and the third SLA was approved for costs related to these required oil and gas contract inspections. Contract inspections will provide additional expertise and specialty equipment specific to the oil and gas industry. The City will contract the inspection and the Oil and Gas Operators would pay the related fee with each permit, including the annual renewal permit. The fourth SLA is for neighborhood plan implementation projects. Resources are necessary to facilitate the implementation of these adopted plans to achieve the objectives anticipated by the plans and expected from residents and property owners.

Information Technology Department

Information Technology (IT) implements and maintains the technology and computer based information systems used by all City Departments. The IT department includes IT Administration, Technology Services (formerly Management Information Services (MIS)), Business Services, Network Services, Geographic Information Services (GIS), E-Government, Mail, and Communication Services.

Six SLAs were approved for FY16. The first SLA, in the amount of \$10,000, will address a safety issue by providing funding for radio tower maintenance and inspection. A second SLA, in the amount of \$42,061, will fund a Database Administrator position for 1/2 of the fiscal year. Currently IT is conducting a 6-month pilot program to determine whether this function can be outsourced or whether the position is needed. Thus, the SLA is submitted for only half of the year. The third SLA would provide funding for a hot standby firewall, which would decrease time needed to have a new firewall online after a failure. The cost for the firewall consists of a one-time expenditure of \$17,000 and \$2,500 in recurring maintenance costs. The fourth SLA is for a fiber management tool to provide software and services to automate the mapping of fiber optic networks in the City. One-time costs for this SLA are \$30,760, combined with \$4,200 in recurring maintenance costs. The fifth SLA provides funding for a one-time expense of \$60,000 for an edge switch consolidation that will replace multiple network edge switches at four locations with chassis based switches.

City Council requested that a sixth SLA be included in the FY16 Approved Budget. Budget in the amount of \$28,000 is included to provide funding to develop an open data portal and begin populating relevant data in a format that is useful and engaging.

Fiscal Services Department

The Fiscal Services Department provides fiscal administration, accounting operations, treasury, purchasing, budgeting and financial reporting services to the City. This department also oversees the operations of the Municipal Court and Utility Customer Service.

Treasury handles cash and debt issues for the City while ensuring all funds are prudently invested. The Accounting Operations and Purchasing Divisions work closely together to ensure that purchases are properly made and recorded. Municipal Court collects fines and fees for the City while providing the City with administration for cases filed for enforcement of Class C misdemeanors. The Office of Budget and Financial Reporting prepares, monitors, and reviews the annual budget, coordinates the annual audit and prepares financial reports.

The FY16 Approved Budget for Fiscal Services includes five SLAs. The first SLA, in the amount of \$75,735, is for the addition of one Staff Accountant position in the Budget and Financial Reporting Division. This position is needed to address increased workloads and to ensure that all utility assets are properly accounted for during and after the implementation of the new work order system. The second SLA, in the amount of \$43,245, is for the addition of an Accounts Payable Specialist in the Accounting Operations Division. This position is needed to ensure that daily tasks can be accomplished and proper internal controls in the review of accounts payable transactions can be maintained. The third SLA is a continuation of funding for the ERP Process Documentation SLA that was partially funded in FY15. This SLA, in the amount of \$50,000, is for contract services that will be utilized to assist with documenting new processes, procedures and controls, as well as assistance with document retention. The fourth SLA provides \$19,150 in recurring funds for the education and training of employees with regard to the utilization of the City's new financial software, as well as ongoing staff development training. The fifth SLA is for enhancement to the Municipal Court front entrance. This SLA would provide \$6,800 in funding for directional signage to the building, as well as seating for visitors.

General Government Department

The General Government Department includes many of the administrative functions of the City.

The **Mayor and Council Division** accounts for expenditures related to Council functions such as education and training.

The **City Secretary Division** is responsible for elections, records management, City Council support and other activities.

The **Internal Auditor Division** conducts independent financial and performance audits to provide City Council and the Mayor with objective information to assist in determining whether governmental operations are adequately controlled and to assure that a high degree of public accountability is maintained.

The **City Manager Division** is responsible for the day-to-day operations of the City, making recommendations to the City Council, and providing short and long-term direction to the organization.

The **Economic Development Division** is included as part of the FY16 Approved Budget. For several years Economic Development was a function within City Manager's Office. One SLA was approved to provide funding for a Retail Economic Development Plan and Recruitment.

The **Legal Division** provides legal services and support to City Council and City staff. Among the services provided by this office are legal advice, land acquisition, contract writing, and litigation.

The **Public Communications (PC) Division** provides for the dissemination of City information through various internal and external communications channels. The PC budget includes the allocation of resources used for media and marketing related services. The PC Division works with all city departments to develop promotional, educational and communication products. In FY15, the Neighborhood Services division merged into the Public Communications division. Neighborhood Services maintains collaborative partnerships among neighborhoods, community organizations and the City. There are three SLAs approved for FY16 for a Citizens' Survey, and Media Communications and Crisis Communications training.

The **Community Services Division** was created in FY15 and is responsible for Community Services Administration, Community Development, Code Enforcement and the Northgate District Management functions that were previously in the Planning and Development Services department. An SLA was approved for change in funding for a staff assistant to align with the change in job responsibilities. Funding for this position was previously split between the General Fund and Community Development Fund. This SLA moved 100% of funding for this position to the General Fund. There are currently two Code Enforcement Officers funded with Community Development funds, which limits the officers' activities to income-eligible areas only. A second SLA was approved to move funding to the General Fund for one officer which will allow one Code Enforcement Officer flexibility to work commercial areas, parking enforcement and assist in other residential areas.

The **Human Resources Division** consists of Human Resources and **Risk Management** (which is funded by the Insurance Funds). The Human Resources Division is responsible for the strategy and implementation of the compensation and benefits program for all employees. The division also manages the recruiting and hiring of qualified candidates for City positions. In addition, policy interpretation and performance management programs are coordinated through Human Resources. The Risk Management function seeks to limit the exposure of the City to physical and financial losses through a number of programs that address worker safety. The Human Resources FY16 Approved Budget includes three SLAs. The first SLA is for \$12,895 for supplies and costs for the Safety/Security Position that is will be shared between the Property Casualty and Worker's Compensation Funds. The second SLA is for \$30,000 for temporary administrative support for HR staff that is focusing on ERP System Replacement project continuation. The third SLA is for \$16,500 and is for funding additional employee recognition through events and programs.

Other General Fund Expenditures

There are a number of expenditures budgeted in the General Fund that do not fall under the purview of any one department. Miscellaneous expenditures within the General Fund include \$1,211,753 for public agency funding, \$5,000 for consulting services and \$80,000 for other miscellaneous items. In addition, an SLA in the amount of \$195,000 is included for the projected costs associated with leasing off-site office space. It is anticipated that leased space will be needed for Human Resources and the Police Department Recruiting and Training division in order to address City space needs. Also included in the approved budget is \$250,000 for contingency.

Also included in the General Fund budget is a \$2,136,650 transfer for several projects for existing City facilities. The projects are necessary due to address compliance and corrective maintenance needs. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. The first of these projects is for the replacement, containment repair, and cleaning of existing above-ground storage tanks. The second of these projects is the addition of a tipping structure that will be used for street sweeping containment. The third project in this group is for corrective maintenance on the Police Department building. The funds will be used to address deficiencies with the HVAC system and will be used to replace the roof. Also included in the FY16 budget is a transfer of \$200,000 to be used for the conceptual planning/design of a community center. The funding for this planning/design will come from General Funds that will be transferred to the General Government CIP Fund. An additional \$200,000 is projected to be transferred in FY17 for this effort.

In addition, a \$1,300,000 transfer from the General Fund to the Equipment Replacement Fund is included in the FY16 budget. These funds will be used for the replacement of the Fire Department's Self Controlled Breathing Apparatus (SCBA). The purchase of the SCBAs is anticipated to take place in FY17.

Also included is a \$68,094 transfer from the General Fund to the General Government CIP Fund for a portion of the budget needed for implementation of the public safety CAD/RMS Replacement program.

A detailed list of the non-departmental budgeted expenditures can be found in Appendix I.

Debt Service Fund

The Debt Service Fund is used to account for ad valorem tax revenue collected to pay for authorized general government debt. The approved debt service portion of the ad valorem tax totals 19.3052 cents per \$100 valuation, which accounts for approximately 42.7% of the tax levy.

Economic Development Fund

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries that are planning to locate in College Station. Resources set aside for economic development purposes will be transferred into this fund and remain in the fund until expended. General Fund dollars in the amount of \$375,000 were approved to be transferred into the Economic Development Fund in FY16. In addition, there is a one-time \$500,000 transfer from General Fund to cover economic development incentives to be determined. Expenditures in the amount of \$786,839 were approved in this fund in FY16 for economic development cash assistance incentives.

Efficiency Time Payment Fee Fund

The Efficiency Time Payment Fee Fund can be used for the purpose of improving the efficiency of the administration of justice in College Station. The City retains ten percent of the total fee collected from defendants who are delinquent in payment for more than thirty days for a misdemeanor offense, which amounts to \$2.50. Approved revenues in FY16 total \$6,673. Approved expenditures in FY16 total \$11,160, of which \$7,000 is attributed to an SLA that will fund increased TxDOT batch inquiries and postage. The base budgeted amount of \$4,160 will be used to interface court system software with Texas Department of Transportation and printing and distribution of collection notices. The Efficiency Time Payment Fee Fund summary is located in the Governmental Funds section of this book.

Chimney Hill Fund

The Chimney Hill Fund accounts for the receipt and expenditure of funds received by the City for the operation and maintenance of the City's Chimney Hill property. In FY09, Hotel Tax Funds were used toward the purchase of the Chimney Hill property for the purpose of building a convention center. In FY11, Council determined that it no longer intended to construct a convention center on the purchased property and the property was sold for the purchase price of \$7.5 million. The proceeds from the sale of the property, as well of the balance of the Chimney Hill Fund, were transferred to the Hotel Tax Fund. The Chimney Hill Fund was closed in FY15.

Enterprise Funds

Electric Fund

College Station's Electric Utility provides for the construction of new facilities needed to extend electrical service to new consumers, performs repairs and maintenance as needed to maintain the electric system, and installs and maintains street lights and rental lights. Electric Utility personnel maintain over 20 miles of electric transmission lines, 7 electrical substations, and over 461 miles of overhead and underground electric distribution lines.

Five Service Level Adjustments (SLAs) are included in the FY16 Approved Budget. The first of these SLAs is for a consultant to identify phasing on all circuits that use ERCOT phasing. These funds, estimated at \$60,000, will be used to accurately phase substation circuits and radial lines in a manner that will enable it to correct the engineering analysis model that is currently used. This will allow Operations to be able to more accurately define outages when they happen and should result in reduced outage times for customers. This will also aid in system modeling by allowing more proactive identification of load issues and their locations, identifying unbalanced loads and where those loads can be moved, and assisting in planning for the future. A second SLA, in the amount of \$185,000, is included in the budget for the painting of several of the City's substations. Substation equipment at the Greens Prairie, Post Oak, Switch Station, and Southwood Valley electric substation sites was last painted in September of 1999. It was approved to paint equipment at these substations using a flow coat method to protect the surface metal from rust and to help with oil cooling. This painting will also provide better protection to the aging substation equipment exposed to the elements on a continual basis and will improve the aesthetics of these facilities. The third SLA included in the Electric Fund's budget is for a third party compliance audit. The Electric Utility is mandated to undergo periodic standard/requirement audits. It is industry best practice to periodically have a third party consultant perform a compliance audit assessment on an entity as an aid to maintaining an effective internal compliance program. This SLA, estimated at \$50,000, is for the completion of this assessment.

Also included in the approved budget are two staffing SLAs. The first of these is for the addition of a Meter Technician position. The position is needed due to the growth and complexity of the electric system as well as the additional compliance requirements by various regulatory agencies. The second staffing related SLA is for the addition of a Line Technician/Troubleman position. The Electric utility currently operates with one Troubleman position. This person is the first responder to trouble calls during working hours to address service and power issues throughout the City. This position will help the utility address the growing needs of the City by providing better response time to customer calls and minimizing the inefficiencies of pulling crews off of construction projects in order to handle trouble calls. This SLA also includes the addition of a vehicle and necessary equipment.

No rate increase was included for the Electric Fund in FY16.

Water Fund

The City of College Station has the capacity to produce approximately 30 million gallons per day of potable water. The Water Division has developed high standards of reliability that assures customers' needs are met with a water supply that meets or exceeds all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission and distribution is recovered by charging customers for consumption on a per unit basis.

Five SLA requests are included for the Water Fund in the FY16 budget. The first SLA, in the amount of \$151,155 is for the addition of a field operator position and crew leader position. This is the second year of a two-year plan to add an additional crew. As part of this plan, two field operator positions were added in FY15. This crew will be largely responsible for inspecting, testing, documenting and coordinating efforts to ensure that newly constructed infrastructure is built to specification prior to City acceptance. This will allow the department to better address the demands of system growth. The second SLA, in the amount of \$130,159, is for the rehabilitation of a transfer pump at Sandy Point Pump Station. This proposal is to remove the motor and have it serviced by a qualified motor shop and to remove the pump from the clear well for disassembly and inspection. At that point, a decision will be made as to what components should be replaced or if it is more judicious to replace the entire pump. A third SLA is for the purchase of a vacuum excavator/locator. This piece of equipment is a smaller, more portable vacuum excavation rig that

will assist with the identification and isolation of conflicting utilities and will allow excavations to be performed with less risk of damage when compared to traditional excavation equipment. The estimated cost related to the purchase of this piece of equipment is \$52,823. The fourth SLA is for the conversion of a part-time non-benefitted Environmental Technician position to a full-time benefitted position. The growth of the City along with the addition of new programs has added increased demands to the workload. This conversion of this position will better enable the department to meet these demands. The final SLA in the Water Fund is for the repair of the Well #3 Cable Vault for an estimated \$20,000. The existing in-ground cable vault at well #3 is sinking. This project is for the removal and replacement of the existing vault, conduit and cables going from the motor control center to the well and pump. In addition, the vault will be moved and the bottom stabilized to prevent this from recurring.

No rate increase was included for the Water Fund in FY16.

Wastewater Fund

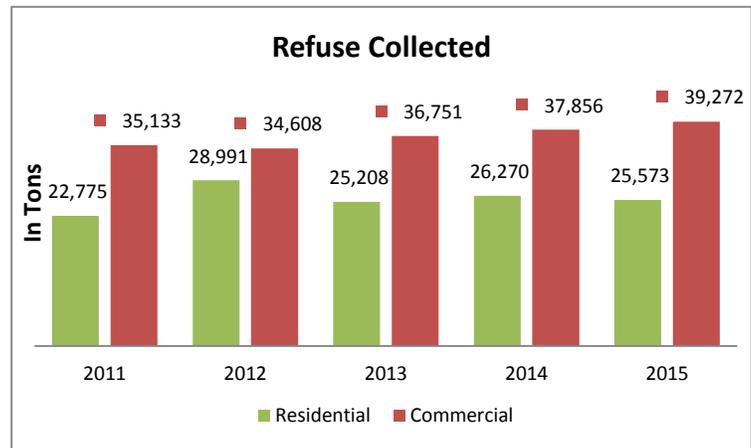
Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, standards have increased for this infrastructure. Past upgrades to the Carters Creek Wastewater Treatment Plant were directly related to changing standards. As the system continues to grow, additional capital will be needed. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

The FY16 Approved Budget includes seven SLAs in the Wastewater Fund. The first of these SLAs is for the addition of a Staff Assistant position. This position will provide administrative support with a variety of departmental functions such as payroll and accounting related functions. The second SLA is for the addition of a Wastewater Treatment Plant Operator position. The additional operator is needed to address all of the additional work tasks associated with the continued expansion of the wastewater system, including new lift stations and the reclaimed water system. The third SLA, in the amount of \$50,000, is for the purchase of aeration system stones which are used in the fine bubble aeration system currently utilized within all of the wastewater treatment plant aeration basins. These stones are an important part of the wastewater treatment process, as they provide the efficient distribution of oxygen to maintain healthy bacteria populations needed to treat raw wastewater. The fourth SLA is for funding to collect and analyze wastewater samples from multiple locations within the two City wastewater treatment plants. Collection and analysis of these samples will allow the department to better understand the nutrient concentrations, specifically nitrogen and phosphorus levels, as they change throughout the treatment process. This data will later be used to design the expected nutrient removal systems for future regulatory compliance. The estimated cost for this program is \$10,000. The fifth SLA is for the purchase of a tow behind sewer jetting machine. This machine, the cost of which is estimated at \$70,030, is towable, light and can be maneuvered in tight spaces, especially rear easements where much of the residential sewer infrastructure is located. The sixth SLA in the Wastewater Fund is for the purchase of an all-terrain vehicle (gator) that will be used for inspections of remote utility easements that are not accessible by full-sized vehicle. The final approved Wastewater Fund SLA is for the addition of a utility bed to a ¾ ton service truck that is being purchased to replace an existing van. The van has met its useful life and is due for replacement. This SLA is for the additional cost of upgrading the truck from a standard truck bed to a utility bed (estimated at \$10,000).

No rate increase was included for the Wastewater Fund in FY16.

Sanitation Fund

The Sanitation Division of Public Works provides services that meet the City's solid waste collection needs. These services include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of waste. Commercial services are also provided to local businesses and includes collection in small and large containers. Customers with greater volumes have the option of using roll-off containers that are serviced by front load collection equipment.



Revenues for FY16 are estimated to be \$9,133,654. This reflects a 3.3% increase over the FY15 Revised Budget.

The approved budget for residential and commercial Sanitation operations for FY16 is \$7,082,420. Included in this amount is an SLA for the addition of two route managers and a rear loader truck in the Residential Collections division. Continued growth in the City indicates a need for additional collection personnel and a vehicle to provide once-per-week refuse/rubbish collection. In an effort to mitigate the initial financial impact on the Sanitation Fund, the actual purchase of the vehicle, \$277,408, will occur in the Equipment Replacement Fund and the recurring costs, \$27,400 will occur in the Sanitation Fund. The Sanitation Fund will reimburse the Equipment Replacement Fund for the cost of this vehicle in future years. A second SLA in the amount of \$50,000 was approved for the purchase of Commercial garbage containers. The condition of some of the existing containers and continual growth warrants replacement as a significant number have reached the end of their service life.

Non-operating expenditures are approved for \$909,019. Included is \$722,034 for the utility transfer to the General Fund as well as \$406,560 for the Twin Oaks Landfill debt service payment. The expenditure for the debt service payment will be offset by reimbursement received from the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.). The non-operating expenditure budget includes a transfer from the General Fund and the Drainage Fund for street-sweeping costs. Funding in the amount of \$56,690 is approved in the Sanitation Fund for Keep Brazos Beautiful (KBB) for operations, the Demonstration Garden at the Texas Ave & George Bush site along with beautification and litter abatement. The Outside Agency funding amount contains a \$3,950 increase in operations funding requested by KBB. The total FY16 approved expenditures for the Sanitation Fund are \$8,839,334.

Northgate Parking Fund

The Northgate Parking Fund accounts for parking operations in the Northgate district of the City. This includes the surface parking lot on Patricia Street, the College Main Parking Garage and on-street parking in the district.

FY16 approved revenues from parking fees are \$1,191,276 and approved revenues from fines are \$216,584. A Northgate parking rate fee adjustment was implemented in August 2013. The rate adjustments focus on peak rates and special events and are intended to raise the revenue needed to support the Northgate Parking Fund while having a minimal impact on Northgate businesses. FY16 parking fee revenue is estimated to be \$1,416,826. Other revenues in this fund include investment earnings and miscellaneous revenue.

Included in the Northgate Parking Fund is budget of \$463,925 for the debt service payment related to the College Main Parking Garage. Budget is also included for two capital projects at the Parking Garage. The first is \$217,805 for concrete repairs, and the second is \$97,560 for masonry repairs. Total approved Northgate Parking Fund expenditures are \$1,474,503.

Special Revenue Funds

Hotel Tax Fund

The City receives a tax of 7% on room rental rates from persons staying in hotels within the City. The City's use of Hotel Tax funds is limited by State law to be used for the promotion of tourism in the City of College Station.

The FY16 budgeted Hotel Tax revenue is \$5,502,000 which reflects an increase of 4% over FY15 year-end estimate of \$5,290,000. Hotel tax revenues are forecasted to increase due to a continued solid tourism economy and the addition of several hotels. Investment earnings of \$40,000 are estimated for FY16.

In FY15, proceeds from the sale of the Chimney Hill property were transferred to the Hotel Tax Fund. Approximately \$9.3 million was transferred into the fund and is available for eligible expenditures in the Hotel Tax Fund. Most of those funds are projected for capital projects at Veterans Park and Athletic Complex, and the still to be developed Southeast Park.

Total City operating expenditures in the Hotel Tax Fund are \$5,250,049. This is a 134.55% increase from the FY15 revised budget due to budgeting for the next phase of fields at Veterans Park in the amount of \$3,673,274. This will build two additional synthetic fields and provide other improvements to the existing athletic fields at Veterans Park. Funds are also budgeted for the third preferred access payment to the Convention & Visitors Bureau (CVB) for the use of athletic facilities at Texas A&M University. The FY16 budget for this is \$510,000. The City of College Station provides Hotel Tax revenue to the CVB in order to secure preferred access to certain Texas A&M University facilities at preferred rates for the purpose of enhancing and promoting tourism and the convention and hotel industry in College Station and Brazos County.

Total City operating expenditures in the Hotel Tax Fund also include \$557,659 for expenditures related to Parks and Recreation Programs & Events. Programs in the budget include expenditures related to athletic events such as National & Regional Athletic Tournaments, and other events that are eligible for Hotel Tax funds. Five service level adjustments related to Parks & Recreation programs and events were approved with the FY16 budget. The first SLA is \$50,000 for bid requirements for hosting the U.S. Youth Soccer Presidents Cup and the ASA/USA 16 and Under National Championship. A second SLA allocates \$10,000 to host the 2016 Texas Recreation and Parks Society Central Region annual conference and maintenance rodeo. The third SLA in the amount of \$25,000 funds the replacement of the Veterans Park Memorial kiosk. The new kiosk will provide visitors to the memorial a touch screen database to locate friends and family on the Louis L. Adams Memorial Plaza & Wall of Honor. The fourth SLA for \$22,500 would fund one half of the costs associated with replacing the scoreboards at Brian Bachmann and Wayne Smith Parks. The other half of this request was approved to be funded out of the General Fund in the Parks and Recreation Budget. The fifth SLA is for \$30,000 to purchase a speaker system to be used at Veterans Park for the outside tourism based events held at the park.

Other City operating expenditures budgeted in FY16 include \$300,000 for soliciting and hosting of sports tournaments in College Station. This is an increase of \$100,000 from FY15. In FY15 the City Council provided direction to reduce funding to the Convention and Visitors Bureau in the area of advertising in the amount of \$104,116. The funds were redistributed to Public Communications and Marketing to be used for advertising the City to encourage visitors to come to College Station. Also included is \$80,000 for staff costs in the Public Communications (PC) Department. PC staff members will be responsible for strategically creating marketing materials that help increase tourism to College Station and its many amenities. In addition, PC staff will introduce College Station to other markets through the development of brochures, promotional videos, and marketing and advertising materials. It is anticipated that these responsibilities will be shared among PC staff members resulting in the time spent on the activities equating to one FTE position. The primary focus will be to create high-quality collaterals needed to bring tourism dollars to College Station. The position is budgeted in the General Fund and Hotel Tax funds will be transferred to the General Fund to cover the expenditures related to eligible activities. The approved budget also contains \$25,000 for nonprofit/charitable organizations that hold events at local hotels and meet the criteria for Hotel Tax use. These funds will be distributed at the discretion of the City Manager.

A total of \$2,810,755 of Hotel Tax funding is in the FY16 Budget for Outside Agencies. This includes \$1,727,855 for the Bryan/College Station Convention & Visitors Bureau (CVB) for operational, sales/marketing, promotional, servicing and business development elements; \$350,000 for the CVB Grant Program; \$200,000 for Easterwood Airport Advertising; \$96,500 for Arts Council operations and maintenance; \$348,400 to Arts Council for affiliate funding and \$38,000 for marketing and public arts support; \$25,000 to Veterans Memorial; and \$25,000 for the Bryan/College Station Chamber of Commerce.

Community Development Fund

Community Development helps provide low cost housing and other public assistance through Community Development Block Grant (CDBG) and Home Grant funds from the federal government. These funds are used to assist low-to-moderate-income residents of College Station. Assistance is provided through housing services, public agency funding, public facility improvements, and community development activities.

Wolf Pen Creek (WPC) TIF Fund

The Wolf Pen Creek Tax Increment Finance (TIF) Zone generates revenues that must be utilized within the Wolf Pen Creek District. The TIF expired December 31, 2009. Funds in the amount of \$1,235,044 remain in this fund to be used for a future payment to College Station Independent School District for the school district's portion of unspent WPC TIF funds. The WPC TIF Fund will be closed following the expenditure of the balance of the funds.

West Medical District TIRZ No. 18 Fund & East Medical District TIRZ No. 19 Fund

In October of 2012, the City Council authorized an amendment of the City's Comprehensive Plan to include the College Station Medical District Master Plan. To realize the vision and economic development opportunities included in the Master Plan, significant barriers to development must be overcome. These barriers include, but are not limited to, lack of basic infrastructure (potable water, fire flow, sanitary sewer, etc.) to serve development in the area and lack of transportation capacity (vehicular, pedestrian, etc.) to meet the mobility needs present in the area.

The Master Plan identified a series of financial and management tools necessary to overcome these barriers and to maximize the development potential of the area. A key tool identified in the Master Plan is the use of Tax Increment Reinvestment Zones (TIRZ). Staff proposed the establishment of two TIRZ in the District.

A TIRZ is a political subdivision of a municipality or county in the state of Texas created to implement tax increment financing. TIRZ are special zones created to attract new investment to an area. TIRZ help finance the cost of redevelopment and encourage development in an area. Taxes attributable to new improvements (tax increments) are set-aside in a fund to finance public improvements within the boundaries of the zone.

Established in December 2012, the **West Medical District TIRZ #18** encompasses the area near the State Highway 6/Rock Prairie Road Bridge and includes both The Med Hospital and the Scott & White Hospital. Development projects in this area include Rock Prairie Road (East and West), Normand Drive Extension, and other public works. It is projected that new development in this portion of the District will meet or exceed \$117 million over a twenty-year period. This development activity would yield an increment of approximately \$8.4 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through repayment of debt or on a "pay as you go" cash basis.

The City of College Station is the only participant in this TIRZ at this time. In FY16, an estimated \$181,562 in ad valorem tax will be collected in the West Medical District TIRZ #18. Interest earnings in the amount of \$2,500 are also estimated. No expenditures are projected for FY16.

Established in December 2012, the **East Medical District TIRZ #19** encompasses the area east of the State Highway 6/Rock Prairie Road Bridge and includes most of the undeveloped properties within the District. Development projects in this area include Rock Prairie Road (East), Barron Road, Lakeway

Drive, potable water, fire flow water supply, greenway trails, sanitary sewer service, and other public works. It is projected that new development in this portion of the District will meet or exceed \$283 million over a twenty-year period. This development activity would yield an increment of approximately \$30.8 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through reimbursement to private developers, repayment of issued debt, "pay as you go" basis, or a combination of these and others.

The City of College Station is the only participant in this TIRZ at this time. In FY16, an estimated \$822 in ad valorem tax will be collected in the East Medical District TIRZ #19. Interest earnings in the amount of \$50 are also estimated. No expenditures are budgeted for FY16.

Court Technology Fee Fund

The Court Technology Fee Fund funds technology projects at the Municipal Court Facility. Budgeted expenditures for FY16 are \$80,619 and will be used for technology related purchases such as computer hardware and software for court facilities.

Court Security Fee Fund

The Court Security Fee Fund is used to fund security projects at the Municipal Court building. Approved expenditures for FY16 are \$79,840 and will be used for court security personnel in this fund.

Juvenile Case Manager Fee Fund

The Juvenile Case Manager Fee Fund funds the salary and benefits of a Juvenile Case Manager, as well as the salary and benefits for staff time spent administering Teen Court. The total approved budget of \$111,433 includes salary and benefits, and travel and training funds for the Juvenile Case Manager and Teen Court Coordinator positions.

Truancy Prevention Fee Fund

The Truancy Prevention Fee Fund revenues are used to fund truancy prevention and intervention services. Defendants convicted of a misdemeanor offense in the municipal court shall pay a truancy prevention fee of \$2.00 in addition to any other fines, penalties, or courts costs required by city ordinance, state, or federal law. Approved revenues in FY16 total \$12,785. A \$5,000 expenditures budget is approved for FY16 in order to fund training and travel, and printing and postage expenses associated with this fund.

Police Seizure Fund

The Police Seizure Fund accounts for revenues and expenditures related to property seized by the College Station Police Department. Expenditures for FY16 are budgeted at \$20,000. These funds are used for one-time equipment and other purchases to assist in police activities.

Memorial Cemetery Fund

This fund accounts for two-thirds of the proceeds from the sale of cemetery lots as well as other revenue that is collected through the Memorial Cemetery and Aggie Field of Honor. The fund also accounts for expenditures on projects that take place at this location. A transfer to the Debt Service Fund, in the amount of \$363,101, is included in the FY16 Approved Budget for the Memorial Cemetery Fund. This transfer reflects one-half of the annual debt service payment. The balance of the Memorial Cemetery related debt service will be paid from the Debt Service Fund. The portion of the debt service to be covered by the Memorial Cemetery Fund is forecasted to increase in future years, but the Memorial Cemetery Fund will continue to be monitored in future years to ensure that this can be supported. The operations and maintenance for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

Memorial Cemetery Endowment Fund

This fund accounts for the remaining one-third of the proceeds from the sale of cemetery lots at the Memorial Cemetery, which includes the Aggie Field of Honor. FY16 total approved expenditures include \$10,000 for the continued marketing efforts of the cemetery and an SLA for \$15,000 for an upgrade to the Cembase computer software.

Texas Avenue Cemetery Endowment Fund

This fund accounts for the proceeds from the sale of cemetery lots at the Texas Avenue Cemetery. The fund also accounts for expenditures on projects that take place in the cemetery. There are no expenditures anticipated in this fund in FY16. The maintenance and operations for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

Public, Educational and Governmental (PEG) Access Channel Fee Fund

While the PEG Fee has been collected for a number of years, the PEG Fee Fund was established in FY14 due to changes in legislative requirements. The balance of the PEG fees collected in prior years (\$266,573) was transferred into the PEG Fee Fund. The FY16 PEG Fee Fund revenues are estimated to be \$207,056. Expenditures of \$129,820 were approved in FY16 for expenses related to educational and governmental broadcasting on Channel 19. Channel 19 provides unique programming that addresses the needs and interests of the citizens of College Station and its surrounding community.

R. E. Meyer Estate Restricted Gift Fund

The R. E. Meyer Estate Restricted Gift Fund was established in FY14. Robert Earl "Bob" Meyer passed away in October of 2013. As part of his will, he generously bequeathed a portion of his estate to the College Station Parks and Recreation Department, with the gift being restricted for the benefit of programs for senior citizens. During Mr. Meyer's lifetime, he loved and supported the many senior programs offered by the Parks and Recreation Department Senior Services.

A total of \$562,657 from the estate has been received to date with the balance expected to be received in FY16 or when the Estate is closed out. In accordance with Mr. Meyer's will, these funds will be used for the purpose of programs designed to benefit senior citizens. No funds are currently planned for expenditure in FY16. As programming plans are developed, it is anticipated that these funds will be budgeted for future expenditure in accordance with the agreement.

Drainage Fund (O&M)

The Drainage Maintenance Division is part of the Public Works Department, but is funded from the Drainage Fund. The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City. Mowing rights-of-way and creek cleaning are the primary activities of this division, as are taking steps to mitigate the impact of drainage-related issues that may affect the health and public safety of the City's residents.

Two SLAs are included in the Drainage Operations and Maintenance approved budget. The first SLA is for the addition of an Administrative Support Specialist to alleviate administrative duties from Crew Leaders and Foremen. A second SLA was approved for the purchase of a Trailer Mounted Vaccon that will be used to clean storm drain boxes to mitigate flooding and to locate underground utilities by creating a smaller dig test hole prior to excavating the job site.

No rate increase was included for the Drainage Fund for FY16.

Internal Service Funds

The City has established several internal service funds for areas where goods and services are provided to City departments on a cost-reimbursement basis. The Internal Service Funds include the Insurance Funds, the Equipment Replacement Fund, the Utility Customer Service Fund, and Fleet Maintenance Fund. Each of these funds receives revenues from City departments to which services are provided. Internal Service funds have revenues transferred from departmental budgets on a monthly basis to ensure that funds are available for related expenses.

Insurance Funds

The City of College Station has four funds for insurance purposes, all of which are self-funded.

Property and Casualty Fund

The Property and Casualty Fund ensures that the City can adequately cover potential property and liability losses. Budgeted premiums are based on the actual amounts charged to departments to cover

the City's Property and Casualty costs. The approved premium revenue for FY16 is \$999,428. Estimated investment earnings are \$12,329 and other revenues, including subrogation, are projected to be \$5,000. The total approved revenues for the Property & Casualty Insurance Fund are \$1,016,757. Approved expenditures in this fund are \$1,106,087. This includes two SLAs. The first is for funding of 50% of a Safety/Security Position, which will add \$36,704 of recurring expenses to the budget. The other 50% of this position is budgeted in the Worker's Compensation Fund. The second SLA is for a one-time expense of \$13,000 for security upgrades to City Hall.

Employee Benefits Fund

Estimated revenues in the Employee Benefits Fund are \$10,158,559. This includes a 5% increase in employee Health Insurance premiums. This increase is necessary to help offset rising claims costs. The FY16 Approved Budget also includes an estimate of \$550,000 for the establishment of an Employee Health Clinic. This health clinic would provide acute and preventive primary care, occupational medicine, workers' compensation and wellness services. Services would be available to City health plan-enrolled employees, dependents and retirees, to encourage wellness and pro-active medical intervention and treatment. In addition, included in the FY16 budget is \$300,000 for an Other Post-Employment Benefits (OPEB) Trust. The approved expenditures for the Employee Benefits Fund are \$11,600,168.

Workers' Compensation Fund

The Workers' Compensation Fund provides coverage against losses sustained through on-the-job injuries to employees. Budgeted premiums are based on the actual amounts charged to departments to cover the City's Workers Compensation costs. In FY16, approved revenues are \$559,614 and approved expenditures are \$675,670. The only SLA in this fund is for \$36,704, which is to fund 50% of a Safety/Security Position. The other 50% of this position is budgeted in the Property & Casualty Fund.

Unemployment Compensation Fund

Revenues in this fund are collected based as a percentage of each employee's salary. Total FY16 approved revenues, including premium costs and investment earnings, are \$32,736. Claims costs in the amount of \$50,000 are approved to be budgeted in FY16.

Equipment Replacement Fund

This fund is used to accumulate resources for the replacement of vehicles and large motorized equipment, the replacement of copiers, and to provide replacement assets for the existing major technological infrastructure. Estimated revenues for FY16 total \$8,094,519.

In FY16 \$2,043,378 is approved for new fleet purchases as follows: Police Department for \$30,000 to purchase a vehicle for Criminal Investigations Division; Fire Department \$1,400,000 to purchase a ladder truck for Fire Station No. 6; Parks & Recreation \$23,500 to purchase a Kromer No-Ramp Trailer and Bobcat Skidsteer Attachments; Sanitation \$277,408 for a Rear Loader truck in the Residential Division; Electric \$150,000 for a small Bucket Truck; Water Department \$83,865 to purchase a Vacuum Excavator and Service Truck; Wastewater \$78,605 to purchase a Gator Off-Road Vehicle, a Tow-Behind Sewer Unit, and to upgrade a vehicle on the replacement list for FY16 (reference #9556).

Fleet Maintenance Fund

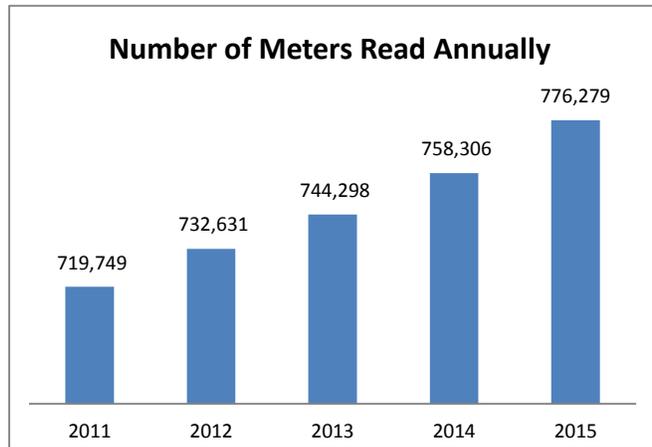
The Public Works **Fleet Services Division** manages the vehicle and equipment fleet. The division also performs preventive maintenance and vehicle repair. The City maintains a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. These services include Police and Fire response, Solid Waste Collection, Public Utilities, Building Inspection, and Parks operations.

In FY16, estimated revenue in the Fleet Maintenance Fund is \$2,134,012, which includes SLAs related to the approved fleet additions. Approved budgeted expenditures for FY16 are at \$2,067,902. This includes a \$37,200 SLA for tire mounting machines, balancers, and accessories needed to continue to perform maintenance and repairs on light and heavy vehicles and equipment. A second SLA in the amount of \$9,090 is included for an increase in overtime due the increase in the size of the fleet, managing damaged vehicles, and completing daily preventative maintenance. In addition, the Fleet Services department responds to emergency after-hours calls which requires the use of overtime.

Utility Customer Service Fund

The Utility Customer Service Division is the primary interface with the City's utility customers. Responsibilities include setting up customer accounts, connecting and disconnecting utility services, reading meters, billing and collecting utility customer accounts and addressing customer concerns.

FY16 approved expenditures are \$2,356,974. Two SLAs are included in the approved budget. The first SLA, in the amount \$38,627, is for the addition of one full-time Senior Customer Service Representative for Collections. This position will help ensure that a high level of customer service is maintained, as well as decrease delays in billings caused by a shortage of manpower in that department. This will increase the total FTE count in the Utility Customer Service Fund by 1.0 FTE. The second SLA will fund year 2 of 3 of the Enterprise Resource Planning (ERP) Process Documentation, which will provide contract services to assist with documenting new processes as part of the system implementation. This expenditure is budgeted in the amount of \$25,000.



The chart above illustrates the number of meters read annually over the last few years.

Capital Projects Funds

The City has a number of capital project funds. General Obligation Bonds (GOB) have historically been used for general government projects such as streets, parks, traffic, public facilities and other such needs. However, the City has several other resources that may be used to supplement those resources and help to hold down the ad valorem taxes necessary to pay for GOBs. In addition, the City has statutory authority and City Council policy allows for the use of non-voter authorized debt instruments such as Certificates of Obligation and Contract Obligations (generally referred to as COs).

In addition to the general government projects, the City has bond funds for each of the utilities operated by the City. Also for FY16, operating funds from the Electric and Wastewater Funds in the amount of \$13,350,000 are estimated to be used to fund capital projects in lieu of the issuance of additional debt.

Other resources to fund capital projects include the Utility Funds, the Drainage Fund, Park Land Dedication Funds and the Hotel Tax Fund. Each provides resources that will be used to complete a number of projects over the next five years.

General Government Capital Projects

The following is a summary of some of the key general government projects included in the FY16 Approved Budget. More details about these projects can be found in the Governmental Capital Improvement Projects Budget narrative that precedes the governmental capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Streets, Traffic, Sidewalks and Trails Capital Projects

A total of \$23,428,677 is estimated to be spent on capital transportation projects in FY16. This includes Street Rehabilitation projects, Street Extension and Capacity Improvement projects, Traffic projects, and Sidewalk and Trail projects. Some of the key rehabilitation projects include Rock Prairie Road Rehabilitation from Medical Way to W.D. Fitch, Luther Street Rehabilitation, Munson Street Rehabilitation, and Francis Drive Rehabilitation. These projects have been included in the Capital Improvement Program in an effort to maintain existing infrastructure. Most of these projects have been funded with CO debt and/or budget balances from completed projects.

A number of Street Extension and Capacity Improvement projects have been included in the FY16 approved budget. Significant projects that are in progress include the Lakeway Extension project, the

Rock Prairie Road West Widening project, and the Greens Prairie Trail /FM 2154 Intersection Improvements project. In accordance with the direction provided by City Council on August 13, 2015, it is anticipated that a number of additional new transportation projects will be funded with CO debt over the next five fiscal years. These include Greens Prairie Trail from 2154 through Royder Road; the relocation of the Union Pacific Railroad Crossing from Cain to Deacon; the design of capacity improvements on 2818 between Wellborn Road and George Bush Drive; the Holleman Drive South Widening project; the Union Pacific Railroad Grade Crossing and Road Improvements at Rock Prairie Road West from 2154 to the City limits; the Capstone and Barron Road Alignment; Neighborhood Safety Improvements - Holik, Park Place, Anna and Glade; Intersection Improvements at Greens Prairie Road and Arrington; and the Royder Road Expansion project.

Traffic system projects in the FY16 budget include the construction of a signal and related roadway improvements at Victoria Drive and State Highway 40. Also included is the continuation of the Intelligent Transportation System (ITS) Master Plan Implementation. In addition, funds have been included for additional future signal projects that may be needed as determined by the results of traffic warrant studies.

Key Sidewalk and Trail projects include the completion of the Lick Creek Park Hike and Bike Trail and the initial phases of construction on Phase II of the University Drive Pedestrian Improvements project.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

Parks and Recreation Capital Projects

In FY16, expenditures in the amount of \$4,521,289 are estimated for Parks and Recreation capital improvement projects. Included is \$184,750 for Field Redevelopment projects. A portion of the funds will be used for replacement and repairs to numerous athletic facilities and parks throughout the City.

Key Parks and Recreation facility projects included in the FY16 budget include the completion of the construction of the Lincoln Center Addition and completion of the construction of the Lick Creek Nature Center.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

General Government and Capital Equipment Capital Projects

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology projects. In FY16, \$8,642,879 is the estimated expenditure for public facility projects. One of the projects included in this estimate that is currently in progress is the Library Expansion project. Construction of this project is expected to begin in FY16 and be completed in FY17.

The FY16 budget also includes several projects for existing City facilities that are necessary due to address compliance and corrective maintenance needs. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. These projects include the replacement, containment repair, and cleaning of existing above-ground storage tanks at the Public Works facility; the addition of a tipping structure that will be used for street sweeping containment; and corrective maintenance on the Police Department building.

The approved budget also includes two public safety facility projects that are anticipated to be needed in the future. The first of these is a new Police Station facility and the second is Fire Station #7. The FY16 budget includes funds to start the design of a new Police Station. Also included in the FY16 facility capital project budget is \$400,000 to be used for the conceptual planning/design of a community center. The funding for this planning/design will come from the General Fund that will be transferred to the General Government CIP Fund. These projects are part of a group of projects that are currently being considered by Council. Based on current forecasts, construction of these projects would require a tax increase.

The FY16 Approved Budget also includes a projected expenditure of \$1,954,962 for technology projects. These projects include funding for the on-going Fiber Optic Infrastructure project. The estimate also includes funds for the implementation of the public safety CAD/RMS (Computer Aided Dispatch/Records Management System) Replacement project and funds for the continuation of the Enterprise Resource Planning (ERP) System Replacement project.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

Enterprise Capital Projects Funds

Below is a summary of the key utility capital projects included in the FY16 Approved Budget. More details about these projects can be found in the Utility Capital Projects Budget narrative that precedes the Utility capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Electric Capital Projects

The estimated FY16 expenditure for electric capital projects is \$12,266,000. Included in this estimate is funding for General Plant upgrades as well as an estimate to identify long-term facility programming needs. Also included are funds for the construction of overhead feeder extensions and upgrades of existing overhead electric infrastructure, as well as the annual utility pole replacement program. An estimate is also included for the construction of new underground electric projects and for conversion of overhead power lines to underground. New Service and System Extension capital projects will also be completed by the electric utility in FY16. These projects provide electrical system services for new customer additions (residential, commercial, apartments and subdivisions). Funds are also included in the budget for new residential street lighting projects and improvement to existing residential street lighting and for new thoroughfare street lighting projects and improvements to existing thoroughfare street lights. Budget is also included for Transmission/Distribution projects including the purchase and installation of two substation transformers, various SCADA enhancements and various other capital improvements.

Water Capital Projects

The estimated FY16 expenditure for water capital projects is \$8,920,485. This includes an estimate for the completion of design and the start of construction on Well #9 and the Well #9 Collection Line. These projects are needed to meet projected capacity requirements. Also included is an estimate for the completion of the Sandy Point Chemical System Replacement project and the Cooling Tower Expansion project. These projects are currently in progress and are projected to be completed in FY16. In FY16, it is anticipated that the Variable Frequency Drive Replacement project will be completed. Various critical pieces of equipment such as water transfer pumps, water high service pumps, cooling fans and some raw sewage lift pumps are powered by variable frequency drives.

Several projects are included in Water Production related to rehabilitation of existing infrastructure. These include the Recoating of the Park Place Storage Tank project, the Rehabilitation of a Transfer Pump project, and the Longmire/2818 Valve Replacement project.

In addition, funds have been included in FY16 to identify long-term facility programming needs. It is anticipated that a consultant will be used to assist with this effort. This cost will be shared by the Water, Wastewater and Electric Funds.

Water Distribution projects included in the FY16 budget include the Sweetwater Forest Water Line Extension project, the State Highway 6 Waterline Phase I (State Highway 40 to Venture), and the State Highway 6 Waterline Phase II (Creagor Line to State Highway 40). These lines are needed to help address increased demand. The Lakeway Waterline Extension project is also included in FY16. This project will be completed in conjunction with the extension of Lakeway Drive.

Rehabilitation projects approved in the FY16 budget include the Eastgate Rehabilitation project, the Luther Street Rehabilitation project, the Munson Street Rehabilitation project and Francis Drive Rehabilitation project. The utility line rehabilitation on the latter three projects is being completed in coordination with the corresponding street rehabilitation projects.

Wastewater Capital Projects

The estimated FY16 expenditure for wastewater capital projects is \$8,298,975. Collection Plant projects that are included in the FY16 budget include the design of the Phase I Lick Creek Parallel Trunkline project and the continuation of construction on the Bee Creek Parallel Trunkline project.

A number of rehabilitation projects are also included in the FY16 budget. These include the Eastgate Rehabilitation project, the Munson Street Rehabilitation project and Francis Drive Rehabilitation project. The utility line rehabilitation on the latter two projects is being completed in coordination with the corresponding street rehabilitation projects.

Treatment and disposal projects included in the FY16 budget include the Carter Creek Wastewater Treatment Plant (CCWWTP) Centrifuge Improvements project, the CCWWTP Structure Coatings Replacement project, the Variable Frequency Drive Replacement project, the Lick Creek Generator Replacement project and the Wastewater Disinfection Controller Replacement project. These projects are critical to wastewater treatment operations.

Several General Plant projects are included in the FY16 Approved Budget. These include an estimate for SCADA at the New Lift Stations. This project was created to fund the integration of new lift stations to the SCADA system. In addition, an estimate is included for the Carters Creek Electrical Improvements project. Also included in the FY16 budget is an estimate of \$18,750 to identify long-term facility programming needs. It is anticipated that a consultant will be used to assist with this effort. This cost will be shared by the Water, Wastewater and Electric Funds.

Two projects related to land acquisition have also been included in the FY16 budget. These projects are intended for the purchase of land to serve as buffers around the Carter Creek and Lick Creek Wastewater Treatment Plants.

More details about these projects can be found in the Utility Capital Projects Budget section of this budget document.

Unfunded Water and Wastewater Projects

Each year, as part of the budget process, projects are submitted for consideration of inclusion in the upcoming CIP. A number of projects were considered for the Water and Wastewater CIP, but were not added because the variables surrounding when and how they will proceed are still undetermined. However, there are potential projects that could significantly alter future CIPs. Several projects in the Medical District and the Northgate area have been identified that may be needed depending upon how/when those areas develop. This is currently being evaluated and may result in future significant CIP projects. In addition, future Texas Commission on Environmental Quality (TCEQ) requirements resulting from the Clean Water Act may result in significant nutrient removal projects at the LCWWTP and CCWWTP. The need for these projects is under review and will be determined in the future.

Special Revenue Capital Projects

Below is a summary of the key special revenue projects included in the FY16 Approved Budget. More details about these projects can be found in the Special Revenue Capital Improvement Projects narrative that precedes the Special Revenue capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Park Land Dedication Capital Improvement Projects

The Park Land Dedication Funds account for the receipt and expenditure of funds received by the City from residential land developers who dedicate land, or money in lieu of land, for use in the development of neighborhood parks in residential areas. The projects in the Park Land Dedication Capital Improvement Projects Funds are funded using the dedicated park land funds. Park Land dedication funds must be used for the development of parks within the zone to which the funds are dedicated. In FY16, estimates are included for Park Land Dedication projects that are anticipated to be completed in the various park zones.

Key park development projects included in the FY16 Park Land Dedication Funds include the initial design phase of the Fun for All Playground at Central Park. This project is for the construction of an inclusive playground for children with special needs. The playground will provide a safe atmosphere while incorporating educational aspects and challenges to spark imagination and enhance quality of life. This project is a joint effort between the City of College Station, the College Station Rotary Club, the College Station Noon Lions Club, and the Kiwanis Club.

Other parks on which significant development is expected in FY16 include Crescent Point Park, Sonoma Park, Reatta Meadows Park, Bridgewood Park and Barracks Park.

In addition, funds for minor amenity improvements have been included for Windwood Park, Edelweiss Park, Longmire Park, Sandstone Park, Southern Oaks Park, and Castlegate Park.

Additional funds are budgeted in a number of Park Land zones but these funds have not yet been obligated to specific projects. These funds are available to be used for projects that arise throughout the year within the applicable zones. Funds not used in the fiscal year will carry over to future fiscal years.

Hotel Tax Fund Capital Improvement Projects

Included in the FY16 Approved Budget is an estimate of \$3,673,274 for the construction of phase I of the Build-Out of the Veterans Park and Athletic Complex. The project will include the construction of two additional synthetic turf fields at Veterans Park along with parking and lighting to support the new fields. The synthetic turf fields will provide an all-weather playing surface that can be used immediately following a rain event. In addition, spectator areas and amenities will be added to these fields and to several existing fields as part of this project. The project will be funded using Hotel Tax funds as the project is anticipated to result in a significant number of individuals coming from outside of the community to play in tournaments held on these fields. The fields will be able to facilitate sports such as soccer, football, lacrosse, and a myriad of other sports events.

Drainage Capital Improvement Projects

Drainage capital projects are funded by revenue generated through a drainage utility fee that is collected from residential and commercial utility users. Significant projects include Greenways Land Acquisition throughout the City. The City's Greenways Master Plan calls for future trail development in urban and suburban greenways. In addition, an estimate of \$200,000 is included in FY16 for Minor Drainage Improvement projects. These funds are used for minor unscheduled drainage projects that may arise throughout the fiscal year.

Estimates are also included in the FY16 approved budget for the completion of Phase II of Erosion Control in the Wolf Pen Creek Trail Area, the completion of the Southland Drainage Improvements project, and for the completion of the Drainage Master Plan. In addition, an estimate has been included in the FY16 budget for the Southwest Parkway Storm Drain Replacement project. The existing storm drain is at the end of its service life and needs to be replaced.

Additional O&M Costs

The FY16 Approved Budget includes a number of capital projects that have been recently completed and have added operations and maintenance (O&M) expense. In particular, the City's General Fund has been and will continue to be impacted by capital projects as they come online. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the SLA process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process.

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Finance Office in financial forecasting.

Conclusion

The previous discussion provided an overview of the FY16 Approved Budget and key changes from the FY15 budget. The following sections of the budget document provide additional discussion of the approved budget by fund.



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