CITY OF COLLEGE STATION
Home of Texas A&M University®

FOR OFFICE USE ONLY	
CASE NO.:	_____
DATE SUBMITTED:	_____
TIME:	_____
STAFF:	_____

RIGHT-OF-WAY CONSTRUCTION PERMIT APPLICATION

MINIMUM SUBMITTAL REQUIREMENTS:

- ☐ Application completed in full. This application form provided by the City of College Station must be used and may not be adjusted or altered. Please attach pages if additional information is provided.
- ☐ One (1) copy of a drawing showing detailed work location and adjacent College Station utilities.
- ☐ Complete Registration Form of Right-of-Way Users.

NOTE: This permit shall expire twenty-four (24) months from the approved date.

APPLICANT/PROJECT MANAGER'S INFORMATION (Primary contact for the project):

Name _____ E-mail _____

Street Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

RIGHT-OF-WAY USER INFORMATION:

Name _____ E-mail _____

Street Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

Location of Work:

Description of Work:

Size and type of utility line, method of construction (trenching machine, backhoe, directional bore, etc), and depth:

ANTICIPATED DATES OF CONSTRUCTION:

BEGIN _____ END _____

The undersigned agrees to follow City requirements for construction of underground utilities. Below is a summary of applicable requirements.

All items outlined in the College Station Ordinance Chapter 3: Building Regulations, Section 2: Right-of-Way Maintenance are applicable and required.

When crossing streets, machine boring shall be used. Sediment control measures shall be properly installed. These include but are not limited to silt fencing, hay bales and protection of storm sewer inlets.

Backfilling bore holes and trenches shall meet the following requirements:

- In areas under existing streets or structures (including sidewalks), backfill shall be compacted cement stabilized sand (minimum 1 1/2 sack). In most cases, field mixing of the cement-stabilized sand will not be acceptable and pug mill mix is required.
- In areas not under structures or where a future street shall be placed, backfill shall be finely divided (no clod sizes greater than 6" in diameter) excavated material and shall be mechanically compacted in maximum 6" lifts to the satisfaction of the City Engineer's office. The City reserves the right to require density testing if there is a disagreement as to the adequacy of the compaction. If density tests are taken, it is anticipated that a density of not less than 90% standard (ASTM D 698) at a moisture content between optimum and +4% of optimum be achieved.
- Where trenching machines are used and the trench width is narrow, the excavated material shall be placed in the ditch (slightly mounded) and wheel-rolled.

Remediation shall include seeding or placing sod in all areas bared by construction so that the site is equal to or better than the existing condition. Where the proposed utility line crosses private residential yards, care shall be taken in removing and replacing all topsoil and sod in the trench area. Sod shall be kept moist until time of replacement. Care shall be taken to avoid unnecessary damage to shrubs, trees, and appurtenances. Any objects so damaged or removed are to be replaced to equal or better condition. **Remediation must be completed within 14 working/business days after construction is complete.**

The Right-of-Way User's Contractor shall be required to provide traffic control in compliance with Texas Manual on Uniform Traffic Control Devices. It shall also be the responsibility of the Contractor to contact Engineering Inspection 2 working days prior to commencing construction and to verify the exact location of all underground utilities within the construction area.

Right-of-Way User's Representative Signature _____ Date _____

Right-of-Way User's Representative Printed Name _____

If you have any questions, please call as noted: For Review: 764-3570 For Inspection: 764-3690

Approved for Construction:

City Engineer _____ Date _____

Print Form