



# APPLICATION FOR MENAGERIE PERMIT CITY OF COLLEGE STATION

Business Regulations, Chapter 4, Code of Ordinances

The term "Menagerie" as used in the City's ordinance shall mean and include a collection of live animals on exhibition.

### Application criteria to meet:

- \_\_\_\_\_ Application Fee of \$200.00
- \_\_\_\_\_ Two copies of site plan (See second page for requirements)
- \_\_\_\_\_ Two copies of Temp Structure/Tent plan, if applicable (See second page for requirements)
- \_\_\_\_\_ Liability insurance policy:  
\$1,000,000 for death or injury to one person.  
\$2,000,000 for death or injury in one accident.
- \_\_\_\_\_ Permit Bond:  
\$10,000 - valid from first day of event and 30 days following event – For clean up of debris and to cover potential damage or injury to property
- \_\_\_\_\_ Read and understand the "Conditions of License" and "Penalties". (Attachment 1)

### Please complete the following:

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Type of exhibition: \_\_\_\_\_

Location: \_\_\_\_\_

Location Zoning: \_\_\_\_\_ Type & location of temporary signs: \_\_\_\_\_

Event to be held: Outdoors: \_\_\_\_\_ Tent: \_\_\_\_\_ Other: \_\_\_\_\_

If Tent, formula for flame proof solution & date solution was applied: \_\_\_\_\_

Projected attendance: \_\_\_\_\_

Effective date(s): From: \_\_\_\_\_ Through \_\_\_\_\_ Number of Days of Operation: \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Provisions for waste, human and other: \_\_\_\_\_ Qty \_\_\_\_\_

What provisions are being made for site cleanup: \_\_\_\_\_

\_\_\_\_\_

What provisions are being made for parking (include facility's name and surface composition): \_\_\_\_\_

\_\_\_\_\_

What provisions are being made for traffic control (if required): \_\_\_\_\_

\_\_\_\_\_

What provisions are being made for "No Smoking" signs (if required): \_\_\_\_\_

\_\_\_\_\_

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### Site Plan Requirements

Two copies drawn to scale including:

- |  |   |
|--|---|
| 1. Location of adjacent structures   | 5. Location and size of parking spaces                  |
| 2. Location of points of ingress/egress  | 6. Electric transmission and distribution lines on site |
| 3. Location of fire hydrants   | 7. Location & size of signs                             |
| 4. Location of fire lanes for use by emergency equipment with minimum width of 20 feet and height clearance of 14 feet | 8. Location of Sanitary Facilities and trash containers |

### Temporary Structure or Tent Plan Requirements:

Two copies drawn to scale showing:

- |  |  |
|--|--|
| 1. Type of construction                                  | 6. Location of all electrical wiring                       |
| 2. All walls   | 7. Location & width of exits                               |
| 3. Aisles  | 8. Location & specifications of fire suppression equipment |
| 4. Seating arrangement                                   | 9. Location of sanitary facilities                         |
| 5. Structural details - calculations of seats & supports |  |

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**An inspection of the location and temporary structure(s) is required prior to opening the display to the public. It is the responsibility of the applicant to contact the appropriate department when the area is ready to be inspected. (Attachment 2)**

**No menagerie shall be operated under a license authorized herein for more than the greater of fifteen (15) calendar days or one hundred-fifty (150) hours during a calendar year. Operation of such an enterprise for more than the referenced length of time shall be considered a permanent business for which site plan approval is required under the City of College Station Zoning Ordinance. If the menagerie is not operated on consecutive calendar days, an inspection shall be required each time before the display resumes.**

***Applicant Signature:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

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Planning & Development Services  
1101 Texas Avenue  
College Station, Texas 77840  
Phone: (979) 764-3570 FAX (979) 764-3496

**PERMISSION TO SET UP**

**APPROVED / DENIED**

Chief of Police: \_\_\_\_\_ Date: \_\_\_\_\_

City Support requirements and rates, if any \_\_\_\_\_

Comments: Call for inspection when set up is complete.

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**APPROVED / DENIED**

Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_

City Support requirements and rates, if any: \_\_\_\_\_

Comments: Call for inspection when set up is complete.

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**APPROVED / DENIED**

Public Services (Streets): \_\_\_\_\_ Date: \_\_\_\_\_

City Support requirements and rates, if any: \_\_\_\_\_

Comments: \_\_\_\_\_

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**APPROVED / DENIED**

Chief Building Official: \_\_\_\_\_ Date: \_\_\_\_\_

City Support requirements and rates, if any: \_\_\_\_\_

Comments: Call for inspection when set up is complete.